

**VILLAGE OF WALDEN  
BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING  
APRIL 2, 2007**

Mayor Becky Pearson called the organizational meeting to order at 6:30 P.M.

On roll call the following were:

Present:	Mayor	Becky Pearson
	Trustees	Richard Hurd
		Mary Jean Norman
		Jose DeJesus
		Mary Ellen Matisse
		Roy Wynkoop

Absent :		Edmond Leonard, Trustee
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Also Present:		James Politi, Village Manager
		Nancy Mitchell, Village Clerk

**Mayor's Appointments**

Mayor Pearson appointed Mary Ellen Matisse as Deputy Mayor.

**Board of Trustees Appointments**

Trustee Hurd moved to reappoint Kevin Dowd as the Village Attorney. Seconded by Trustee Norman. All ayes. Motion carried.

Trustee Wynkoop moved to reappoint Nancy Mitchell as Village Clerk. Seconded by Deputy Mayor Matisse. All ayes. Motion carried.

Deputy Mayor Matisse moved to reappoint Jan Weiner as Treasurer. Seconded by Trustee Norman. All ayes. Motion carried.

Deputy Mayor Matisse asked if there was a recreation committee.

Manager Politi stated yes.

Trustee Hurd asked if it was an active committee.

Manager Politi stated no, but he'd like someone as a liaison. He stated that if the village is going to do a comprehensive plan for the parks they may want to have that committee again.

Trustee Norman stated that she feels that the ladies that are on the youth committee should be on the comprehensive plan committee.

Manager Politi stated that they can recreate the committee.

Trustee DeJesus stated that we have a committee but we don't have members meeting so we have to look at the current membership to see who is interested in continuing.

Deputy Mayor Matisse stated that she would like to be the liaison to the parks and recreation committee.

Trustee Norman stated that she would like to stay as liaison to the parks and recreation committee.

Trustee DeJesus moved to appoint Trustee Norman as liaison to the Parks and Recreation Committee. Seconded by Trustee Hurd. All ayes. Motion carried.

Trustee Wynkoop moved to appoint Trustee Hurd as liaison to the Zoning Board. Seconded by Trustee Norman. All ayes. Motion carried.

Trustee DeJesus moved to appoint Trustee Leonard as liaison to the Planning Board. Seconded by Trustee Wynkoop. All ayes. Motion carried.

Trustee Hurd moved to appoint Marcus Millspaugh Jr. as Village Historian. Seconded by Trustee Matisse. All ayes. Motion carried.

Trustee Hurd moved to appoint Trustee DeJesus as liaison to the Library Board. Seconded by Trustee Wynkoop. All ayes. Motion carried.

Trustee Hurd moved to appoint Mayor Pearson as liaison to the Town of Montgomery Board. Seconded by Trustee DeJesus. All ayes. Motion carried.

Deputy Mayor Matisse moved to reappoint Alex Landolina to the Board of Ethics for a five year term. Seconded by Trustee DeJesus. All ayes. Motion carried.

### **Designation of Official Newspaper(s)**

Trustee DeJesus moved to designate the Wallkill Valley Times and Times Herald Record as official newspapers. Seconded by Trustee Hurd. All ayes. Motion carried.

### **Designation of Official Depository(s)**

Trustee Hurd moved to designate Key Bank, Bank of America and Orange County Trust as official depositories. Seconded by Trustee DeJesus. All ayes. Motion carried.

### **Resolution No. 13-06-07, Setting the Dates, Times and Locations of Board Meetings**

Trustee DeJesus moved to adopt Resolution No. 13-06-07, Setting the Dates, Times and Locations of Board Meetings, as amended, (attached). Seconded by Trustee Hurd. All ayes. Resolution adopted.

### **Resolution No. 14-06-07, Adopting a Procurement Policy for the Village of Walden**

Trustee DeJesus asked when you say written does that mean email.

Manager Politi stated no, it should be faxed.

Deputy Mayor Matisse asked if there was anything in the resolution about the dollar amount that comes to the board for approval.

Manager Politi stated that everything comes to the board.

Trustee DeJesus asked if \$50 stuff has to come to the board.

Mayor Pearson stated that they're talking about before you purchase something to come before the board.

Deputy Mayor Matisse stated that there is a threshold that they use to spend the money.

Manager Politi stated that over \$20,000 you have to go to a formal bid.

Deputy Mayor Matisse stated that there have been many times that the manager has come to the board for either a consensus or a vote to purchase something.

Manager Politi stated that there is a general procurement policy and there are certain ones that he wants the board to know.

Mayor Pearson asked about the dpw truck that was bought for \$9,999, did they see the bids.

Manager Politi stated they see the purchase orders all the time.

Mayor Pearson stated that they are purchase orders, but they're not coming before the board to purchase that truck.

Manager Politi stated that's his job. He asked if the board wanted to authorize every payment.

Deputy Mayor Matisse stated no, but there was a threshold.

Trustee Hurd stated that the policy is discretion below \$10,000.

Trustee DeJesus stated that what they are asking is they are looking that a request be made before hand for purchase of over a certain amount.

Trustee Hurd stated that is \$10,000. He has questioned before as the whether the board has to see bills for \$17.67 or \$40.00.

Deputy Mayor Matisse stated that either they do it or the auditor suggested the village hire someone to do that.

Mayor Pearson stated that she considers part of her job to look at those bills.

Trustee Hurd moved to adopt Resolution No. 14-06-07, Adopting a Procurement Policy for the Village of Walden, as amended, (attached). Seconded by Trustee DeJesus. All ayes. Resolution adopted.

### **Resolution No. 15-06-07, Adopting an Investment Policy for the Village of Walden**

Deputy Mayor Matisse asked if this is the vehicle that would be used for the GASB-45, to get a return towards these future benefits.

Manager Politi stated that it could very well be.

Deputy Mayor Matisse moved to adopt Resolution No. 15-06-07, Adopting an Investment Policy for the Village of Walden, (attached). Seconded by Trustee DeJesus. All ayes resolution adopted.

### **Manager's Appointments**

Manager Politi appointed Fred Gorss, Acting Village Justice, Nancy Mitchell, Registrar of Vital Statistics and Jan Weiner Tax Collector.

### **Village Clerk's Appointments**

Village Clerk Nancy Mitchell appointed Victoria Kurtz as Deputy Village Clerk and Jan Weiner Deputy Registrar of Vital Statistics.

### **Adjournment**

Trustee Norman moved to adjourn. Seconded by Trustee Wynkoop. All ayes. Meeting adjourned.

Respectfully submitted,

Nancy Mitchell  
Village Clerk

