

**Village of Walden
Board of Trustees
ORGANIZATIONAL MEETING
APRIL 4, 2011**

Mayor Maher called the organizational meeting of the Village of Walden Board of Trustees to order at 6:30 pm.

On roll call the following were:

Present:	Mayor	Brian Maher
	Deputy Mayor	Sue Rumbold
	Trustees	Midge Norman
		Tara Lown
		Bernard Bowen
		Edmond Leonard

Not Present:	Trustee	Randi Lee Penney
--------------	---------	------------------

Also Present:		John Revella, Village Manager
		Lori Pinckney, Village Clerk
		Kevin Dowd, Village Attorney

Mayor's Appointments

Mayor Maher appointed Sue Rumbold, Deputy Mayor.

Board of Trustees Appointments

Mayor Maher discussed sending out RFP's for Village Attorney and Village Engineer, but appointments will be made tonight effective until Tuesday, May 10, 2011. RFP's will be sent out and due back by May 1, 2011.

Trustee Leonard made the motion to appoint Kevin Dowd, Village Attorney until May 10 while they do an RFP process. Seconded by Trustee Norman. All ayes. Motion carried.

Trustee Rumbold made the motion to appoint Lanc & Tully, Village Engineers until May 10 while they do an RFP process. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Norman made the motion to appoint Peter Sullivan, Village Treasurer. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Rumbold made the motion to appoint Trustee Leonard liaison to the Planning and Zoning Boards. Seconded by Trustee Norman. All ayes. Motion carried.

Trustee Rumbold made the motion to appoint Trustee Penney & Trustee Norman liaisons to the Library Board. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Leonard made the motion to appoint Mayor Maher liaison to the Town of Montgomery Board. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Rumbold made the motion to re-appoint Mary Ellen Matise as Village Historian. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Norman made the motion to re-appoint Billy Sweed to the Board of Ethics. Seconded by Trustee Rumbold. All ayes. Motion carried.

Kevin Dowd commented that appointment is for a 5 year term.

Trustee Norman made the motion to appoint Trustee Bowen liaison to the Village Clerk and Village Treasurer. Seconded by Trustee Rumbold. All ayes. Motion carried.

Trustee Bowen commented he feels he would be an asset to help based on his background.

Mayor Maher commented the formation of the Standing Committees is new.

Kevin Dowd commented the Mayor is creating Committees that currently do not exist which requires a resolution. This will continue these Committees past the current administration.

Mayor Maher commented this will allow each Trustee to delegate certain responsibilities. Our next agenda will show Trustee liaison report, much like the Village Manager report. He would like the titles and responsibilities shown for each Trustee. The committees that will be formed in the motion are: Shared Services Committee, Senior's and Youth Initiatives Committee, Energy Efficiency Committee, Economic and Community Development Committee.

Trustee Bowen made the motion to form the stated committees as Standing Committees. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Leonard made the motion to designate the Wallkill Valley Times and Times Herald Record as official newspapers. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Lown designated Key Bank and Provident Bank as official depositories for the Village of Walden. Seconded by Trustee Rumbold. All ayes. Motion carried.

Resolution 22-10-11, Setting the Dates, Times & Locations of Board Meetings

Mayor Maher commented the meetings are every second and fourth Tuesday of the month at 6:30pm except for the second meeting in August and the second meeting in December.

Trustee Rumbold moved to adopt Resolution 22-10-11, setting the dates, times and locations of Board meetings. Seconded by Trustee Lown. All ayes. Motion carried.

Resolution 23-10-11, Adopting a Procurement Policy for the Village of Walden

Kevin commented it is exactly the same policy we adopted last year except the limits have changed.

Trustee Rumbold moved to adopt Resolution 23-10-11, adopting a procurement policy for the Village of Walden. Seconded by Trustee Leonard.

Manager Revella explained the changes to the general purchase contracts under \$20,000 and public works contracts under \$35,000 do not require the bidding process. For goods and services its \$20,000 for purchase contracts and \$35,000 for public works contracts; if it's over those limits, it'll need to be bid. The method of purchase has been changed. For purchase contract: need 2 verbal quotations for amounts between \$1000 & \$4999; need 3 written/faxed quotes for \$5000 to \$20,000. For public works contracts: need 2 verbal quotes for \$1000 to \$4999 and 3 written/faxed quotes for amounts \$5,000 and \$35,000. If it's over the amounts, then it's the public bidding process.

All ayes. Motion carried.

Village Manager tabled his appointments. He commented we want to raise the park fees for new construction for capital improvements from \$1000 to \$2000.

Kevin clarified when you construct a new home or new residential unit there is a one time fee of \$2000, prior to CO.

Trustee Rumbold moved to change the park fee from \$1000 to \$2000. Seconded by Trustee Leonard. All ayes. Motion carried.

Trustee Norman moved to adjourn. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Rumbold made the motion to reconvene the meeting. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Rumbold made the motion to reappoint Lori Pinckney, Village Clerk. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Rumbold moved to adjourn. Seconded by Trustee Lown. All ayes. Meeting adjourned.