

**Village of Walden
Board of Trustees
ORGANIZATIONAL MEETING
APRIL 3, 2012**

Mayor Maher called the organizational meeting of the Village of Walden Board of Trustees to order at 6:30 pm.

On roll call the following were:

Present:	Mayor	Brian Maher
	Deputy Mayor	Sue Rumbold
	Trustees	Edmond Leonard
		Bernard Bowen
		Tara Lown
		Sean Hoffman
		Willie Carley

Not Present:

Also Present:	John Revella, Village Manager
	Lori Pinckney, Village Clerk
	Peter Sullivan, Village Treasurer

Appointments of the Mayor

Mayor Maher appointed Sue Rumbold, Deputy Mayor.

Appointments of the Board of Trustees

Deputy Mayor Rumbold moved to appoint the firm Blustein, Shapiro, Rich & Barone as Village Attorney. Seconded by Trustee Lown.

Manager Revella commented he met with the attorney today and they are prepared to start next Tuesday; they will be in touch with Kevin Dowd who will assist in the transition by staying on until May 31st. Michael Blustein will be at the next Board meeting and will be rotating with Rita Rich to represent the Board meetings.

Mayor Maher commented there is a question as to the Planning and Zoning Boards meetings and the role of the law firm.

Manager Revella responded the law firm will represent all three Boards as suggested in the RFP.

6 ayes, 1 nay by Trustee Leonard, 0 abstentions. Motion carried.

Trustee Leonard moved to appoint Lanc & Tully as Village Engineer. Seconded by Trustee Lown. All ayes. Motion carried.

Trustee Lown made the motion to re-appoint Mary Ellen Matise as Village Historian. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Leonard moved to re-appoint Lori Pinckney as Village Clerk. Seconded by Trustee Lown. All ayes. Motion carried.

Mayor Maher thanked Lori for her hard work as the first Clerk in the Village as a part time position.

Trustee Lown moved to re-appoint Peter Sullivan as Village Treasurer. Seconded by Trustee Leonard. All ayes. Motion carried.

Designations of the Board of Trustees

Deputy Mayor Rumbold made the motion to designate the Walkkill Valley Times and Times Herald Record as official newspapers of the Village. Seconded by Trustee Bowen. All ayes. Motion carried.

Trustee Bowen designated Key Bank and Provident Bank as official depositories for the Village of Walden. Seconded by Deputy Mayor Rumbold. All ayes. Motion carried.

Resolutions of the Board of Trustees

Resolution 30-11-12, Setting the Dates, Times & Locations of Board Meetings

Mayor Maher commented the meetings are every second and fourth Tuesday of the month at 6:30pm except for no second meeting in August and no second meeting in December.

Deputy Mayor Rumbold moved to adopt Resolution 30-11-12, setting the dates, times and locations of Board meetings. Seconded by Trustee Lown. All ayes. Motion carried.

Resolution 31-11-12, Adopting an Investment Policy for the Village of Walden

Deputy Mayor Rumbold moved to adopt Resolution 31-11-12, adopting a procurement policy for the Village of Walden. Seconded by Trustee Bowen. All ayes. Motion carried.

Resolution 32-11-12 Adopting a Procurement Policy for the Village of Walden

Deputy Mayor Rumbold moved to adopt Resolution 32-11-12, adopting an investment policy for the Village of Walden. Seconded by Trustee Lown.

Trustee Hoffman asked if there are any changes from last year on threshold values.

Manager Revella responded no changes.

All ayes. Motion carried.

Appointments of the Village Manager

Appointment of Acting Village Justice – Frederick Gorss

Appointment of Deputy Village Clerk – Vicky Kurtz

Appointment of Registrar of Vital Statistics – Vicky Kurtz

Appointment of Deputy Registrar of Vital Statistics – Lauren Correa

Appointment of Tax Assessor – Town of Montgomery

Fee Changes

Manager Revella commented the tow truck fee is per truck, solicitation permits are per person, the taxi is for each individual taxi vehicle, the driver is for each taxi driver and the taxi company is the fee for each company.

Mayor Maher indicated the solicitation permit is \$50, the taxi vehicle is \$25, the driver is \$15 and taxi company initial is \$50.

Manager Revella commented most of the fee changes are building department fees.

Trustee Lown asked what the interpretation fee is.

Trustee Hoffman responded he has not yet talked to Dean about it specifically, but he thinks it's the interpretation by the building inspector of the zoning code.

Manager Revella commented he is proposing to add the fee for the service.

Mayor Maher commented lets hold off on this one, but continue with the others.

Manager Revella commented the garbage collection equipment permit is currently \$125; it is proposed to raise it to \$150.

Trustee Leonard moved to increase the garbage collection equipment fee to \$150. Seconded by Deputy Mayor Rumbold. All ayes. Motion carried.

Manager Revella indicated there are some increases in the park fees. Tennis lesson increase from \$15-\$20 for residents, \$25-\$30 for non residents, summer rec program from \$10-\$15 to cover the increased cost of t-shirts and the all day program increase from \$200-\$250.

Trustee Leonard confirmed that tennis registration is for the whole 10 week program and not per lesson.

Deputy Mayor Rumbold moved to approve the increases in the Recreation Fees. Seconded by Trustee Lown. All ayes. Motion carried.

Discussion Item – Public Comment Portion of Regular Meetings

Mayor Maher asked the Board for their opinion if there should be one or two public comment portions on the agenda and in what part of the public meeting should it be. His recommendation was to continue with only one public comment portion for the regular meetings, he would however agree to change it to the beginning of the agenda, prior to the action items.

Trustee Bowen agrees to move the public comment portion to the beginning of the meeting, but if there are questions after the action items, the public should submit comments to the Manager which will be addressed at the beginning of the next meeting.

Trustee Hoffman recommended keeping it toward the end of the agenda; that is consistent with other Boards, however if there was an item that was not on the posted agenda as a last minute item, public comment should be allowed.

Mayor Maher asked if anyone disagreed with having only one public comment portion.

Deputy Mayor Rumbold and Trustee Lown both suggested two public comment portions.

Deputy Mayor Rumbold suggested adding a public comment period to the beginning of the meeting but it would be specific comments for action or discussion items only and the second public comment period could be on the Trustee's vote or anything else.

Trustee Lown agreed.

Trustee Carley suggested a possible time limit on the public comment period.

Trustee Lown understands the thought but doesn't believe the residents should be limited about what could possibly affect them.

Mayor Maher agreed.

Deputy Mayor Rumbold commented these are Village Board meetings that are held in public and some places don't allow public comment but residents need to understand the Board must conduct business and get it done in a timely manner. The public has to be allowed to voice their opinions.

Trustee Leonard recalled one meeting when the public comment portion went for an hour and 40 minutes and sometimes there can be lengthy Executive Sessions.

Mayor Maher commented he tries to respectfully move residents along.

Trustee Lown clarified that the first public comment portion is for one time only.

Mayor Maher confirmed that the first public comment period is strictly for business of the Board of Trustees and the second period is for general comment.

Trustee Lown recommended using parliamentary procedure which could help.

Mayor Maher recommended moving the approval of the minutes to the top of the agenda.

Trustee Lown agreed; that is consistent with every other Board she is on.

Trustee Leonard asked if a copy of draft minutes should be available to the public.

Lori responded the draft minutes are posted on the bulletin board and have been circulated amongst the public at the past few meetings.

Trustee Lown motioned to adjourn. Seconded by Deputy Mayor Rumbold. All ayes.
Meeting adjourned.