

**Village of Walden
Board of Trustees Regular Meeting
June 7, 2016**

Mayor Rumbold called the regular meeting of the Village of Walden Board of Trustees to order at 6:30pm.

On roll call the following were:

Present:

Mayor	Sue Rumbold
Deputy Mayor	Sean Hoffman
Trustees	Brenda Adams
	Edmond Leonard
	Gerald Mishk, Jr.
	John Ramos
	Brian Sebring

Absent:

Also Present:

John Revella, Village Manager
Tara Bliss, Village Clerk
Dave Donovan, Village Attorney

Manager Revella introduced a new Planning Board Alternate, Larry Kraus.

Presentation – Village Insurance Renewal

Keith Hunter of Hunter Insurance gave a brief presentation on the Village's insurance renewal. The last 18 months the Village went through some grueling safety inspections from various inspectors and consultants to tighten up our insurance position. Each inspector stated it was a pleasure to deal with the Village staff and had zero recommendations for major issues. Since there were zero claims last year it ultimately ended in a zero percent increase in our rates. This is directly attributed to the great staff and Department heads that run such a tight ship. We are covered once again through Travelers Insurance Company with only a slight increase that was not due to a rate increase it's due to us having better equipment, cars, etc. Workmen's comp insurance is through NYSIF who had us mislabeled in our coverage in the past for paving. That mislabeling gave us incorrect rate charges which ultimately resulted in rather large credits from the past few years after we fought to have the corrections made. We have added new coverage this year called cyber liability.

Mayor Rumbold thanked Keith for always fighting hard for the Village and being fiscally prudent about it. We are lucky to have had you taking care of us. She also thanked the Manager for his oversight to be sure we are constantly improving our safety and education of our employees. They have both been a good duo to get us to the point where we are.

Presentation – Village DPW Facility

John Queenan, Village Engineer, gave a brief presentation on the new DPW facility we will be building this year. Our current building is 67 years old and has 3 bays in a metal skin building totally 4,600 sq. ft. There are added trailers for office space, a pavilion for outside storage, as well as sheds for storage. All together DPW facility is approximately 6,700 sq.

ft. We also have the Water Department building at Cherry Street which is about 1,700 sq. ft. Between both locations we have approximately 8,800 sq. ft. We are going to build a 13,000 sq. ft. building to house both the DPW and the Water Department. He went over the map and display of the 2.5 acres and reviewed the footprint which will use the same basic area of the current building. It will be able to house all of our equipment to date that is in the building plus all that is being stored outside. This building allows for space in between the vehicles, has pull through bays, an area for office space, mechanics area and bay, space for tool storage, and an office for the Water Department.

Mayor Rumbold asked if this building would be able to grow with us and have some longevity.

John replied that he estimates it would last at least 40 years. He left space for all the bells and whistles as well as factored in that each truck was planned to have their attachments on it, including sanders, plows, wings etc. when configuring the space.

Manager Revella added that this planned building will service the Village in its current state and population. It will be constructed in a manner that would allow for extensions to be added on at a later date if the size or population of the Village changed for some reason.

John explained that the Village DPW employees will be doing the water/sewer connections, drains, and slab prep including digging which will save us money in the long run before we need to get outside contractors to do the rest of the building. They are cleaning up the building now in preparation of the new construction. We are looking at getting a storage facility for equipment and emptying another pavilion to use as vehicle coverage. We will keep the office trailer for the crew to have bathroom and office facilities while this is being erected. Demolition will take approximately 2-3 weeks. The water service will take about one week, same for sewer, building prep and pad prep would take about 2 weeks, weather dependent. Once the pad is poured it will take 7-10 days to cure before we can begin construction of the actual building. All total will probably be there 3-4 months before we get in the building for electric and heat. We should be pretty well set by November 2016. We would be using existing equipment to get us into the building and later on down the road can upgrade lifts and equipment.

Manager Revella stated that the Cherry Street building would just be transferring of its contents to the new building. We would decide what if anything to do with that building after that.

Public Hearing Local Law #5 of 2016 – Solar Panel Moratorium

Trustee Sebring made a motion to open the public hearing for Local Law #5 of 2016 – Solar Panel Moratorium. Seconded by Trustee Ramos. All ayes. Motion carried.

Manager Revella stated that he received some written comments from Marcus Millspaugh agreeing with having a moratorium that he is giving to the Clerk to be part of the official record.

Attorney Donovan explained this is a Local Law to establish a 6 month moratorium with the exception of roof mounted solar panels. It would allow the village to develop regulations as the Board deems appropriate in the Village. It could be extended up to 6 months by

resolution of the Board any longer than that would need another local law. The timeline is up to the Board and the direction the Board would like to take.

Manager Revella added that this gives time to get presentations from solar companies etc.

Trustee Mishk made a motion to close the public hearing for Local Law #5 of 2016 – Solar Panel Moratorium. Seconded by Trustee Leonard. All ayes. Motion carried.

Trustee Mishk made a motion to adopt Local Law #5 of 2016 – Solar Panel Moratorium. Seconded by Deputy Mayor Hoffman. All ayes. Motion carried.

Hearing – 5 Hiddenview Drive

Dean Stickles, Building Inspector, explained that Rose Piccolomo was given the notice but is no longer the owner, it is owned by Federal National Mortgage Association so he talked to the Attorney about noticing the proper owner of the property. It has mattresses, a couch, an unlicensed vehicle, a see through shed, needs to be mowed and cleaned up, and has other debris on the porch and around the property.

Attorney Donovan stated that unless there is imminent danger to public health or safety notifying the proper owner would be recommended. While we know that they won't likely reply anyway we should still notice it properly.

Trustee Sebring made a motion to set a hearing for 5 Hiddenview Drive for Tuesday, June 21, 2016 at 6:30pm or as soon thereafter as the matter could be heard. Seconded by Trustee Mishk. All ayes. Motion carried.

Hearing – 19 Bank Street

Dean Stickles, Building Inspector, explained that the owners are not present tonight and the owner of record is Cynthia Boayke. The property has multiple problems including a porch whose framing is starting to collapse and there is a hole in the roof of the porch, both rooves are in violation of code, it needs mowing, painting and cleaning up. No one is living there and owner stated she wanted to give the house back to the bank and will not be doing anything with this property. He spoke with Dave and John and suggested that he can get estimates if the Board would like to use small cities money to fix the code violations. Would not be a burden on the tax payers as we would bill the property and then return the funds to that small cities fund when it's repaid. It would be repaid by a year of the work being done as it would be levied onto the taxes.

Attorney Donovan stated that he is not entirely comfortable having the Village do construction on private property but also understands if he were someone who lived in the neighborhood it is unsightly and would like it to be fixed. Wish there was a better way to not have the Village pay a contractor to work on a private home. Normally when you have a violation someone comes to fix the property but obviously that is not going to happen in this case.

Dean stated that he is looking to the Board for direction on what to do with these kinds of house. There needs to be a mechanism that the Village can use to address these types of homes. There are other homes in this neighborhood that are being remodeled and this one is an eye sore.

Attorney Donovan stated that we would need to go to the Supreme Court. He has been involved with those types of things in the past but the first step we took was getting a structural engineer to give us a report of the property.

Trustee Mishk stated we need some sort of magistrate to get these owners to comply.

Dean stated that the minimum we would do would be to fix the front porch roof, secure the attic window that is open, and paint the house. Perhaps the owner would allow us access to let a structural engineer give us a report then we would have a baseline of knowledge to know how we should proceed.

Attorney Donovan suggests doing the least restrictive method first and then if that doesn't work be more forceful if we need to.

Dean stated he would ask the owner if she would allow us to bring in a structural engineer to evaluate the inside of the property.

Mayor Rumbold stated that in the meantime we could cut the grass and clean up the property and then we should come up with an action plan of how to deal with these types of properties. She asked for an update of progress and if we need to have it back on the agenda that is not problem.

Trustee Sebring made a motion to mow and clean up the property at 19 Bank Street and charge the fees associated with it back to the property. Seconded by Trustee Ramos. All ayes. Motion carried.

Village Manager's Report –

- Fred was away at a conference so he covered DPW while he was away. Did a lot of maintenance on cutting back trees so the sweeper could go down the streets and catching up on catch basins and street signs.
- Had a site plan meeting for our CDBG application with the Engineer and the committee. They seemed to be in favor of our project.
- Attended the Police Awards Ceremony which was very nice.
- Attended the Youth Bureau Awards for a Walden awardee Calista Bond with the Clerk and the Mayor. She was nominated by the Village Clerk.
- Thruway Sporting Goods event at Olley Park was well attended and well organized. They would like to do it next year as well.
- Reviewed the new meter installations with Working Leader. Had issues at 98-100 Gladstone Avenue so they have a new meter.
- Met with Chief Holmes, Sgt. Metzger, Trustee Mishk and Goosetown about radios to all emergency personnel. There will be a lot of coordinating with that next year due to the County's plan with the radio contracts.
- Issued a Code Red for e-waste pick up that was at Olley Park on the 26th. A 30 yard dumpster was filled within 4 hours and we got a second dumpster that was almost filled as well.
- Had our annual inspection for our NYSIF insurance renewal which went well.
- MS4 report and Water Quality report are out and have been submitted and posted for the public.
- Reviewed the final Hazard Mitigation Plan for the County.

- Working on the year-end figures and payroll change forms with the Treasurer.
- Working on obtaining a grant for the DPW facility from Senator Larkin. Hopefully that will come to fruition.

Trustee Mishk asked about the status of the Wileman water issues.

Manager Revella replied they are concentrating on the meters right now but will do next sample testing from the people on Wileman who are willing to do that. He will ask the timeline. Meters are starting to be installed in Area I (center of town) and as people come and need replacements they are getting new ones as well. We are also working on installing them in the problem properties that we know have had issues.

Trustee Adams asked about the Budget Adjustment policy, traffic control truck restrictions policy, and the commercial rehab loan policy. Thought they were on the Attorney's list.

Manager Revella confirmed they are on the list.

Mayor Rumbold asked for an update on the crosswalk and painting that area at the end of Wait Street.

Manager Revella stated he was awaiting the new fiscal year and he will follow up with DOT on the signs.

Approval of May 17, 2016 Minutes

Trustee Adams made a motion to approve the May 17, 2016 Minutes. Seconded by Trustee Mishk. All ayes. Motion carried.

Trustee's Committee Reports

Town of Montgomery & Library Board liaison – Trustee Leonard

Trustee Leonard had nothing to report at this time.

Recreation & Parks Department and Valley Central School Board Liaison – Trustee Ramos

Trustee Ramos had nothing to report at this time.

Planning and Zoning Boards as well as the Building Department Liaison – Deputy Mayor Hoffman

Deputy Mayor Hoffman met with Dean this morning and they discussed the moratorium and the IMA with the Town both on the agenda tonight and they reviewed the ZBA agenda which has 2 interpretation requests and an applicant looking for an area variance.

DPW Liaison– Trustee Sebring

Trustee Sebring reported that he met with Fred and the guys are doing catch basins and on Sunday they will be replacing the fire hydrant by Walden Savings Bank. Doing it on a Sunday to avoid interfering with the Bank's business hours and closing the road on a high traffic time. Fred showed him the capabilities of the new meters which is quite helpful to both users and the Village.

Village Offices Liaison – Trustee Adams

Trustee Adams reported that the finance office is busy closing and opening fiscal years and the purge for records retention is going on as well.

Police Department and Justice Department Liaison – Trustee Mishk

Trustee Mishk reported that he met with Chief and all is well aside from some personnel issues that we can't discuss at this point.

Mayor Rumbold asked Trustee Leonard to find out how many Village of Walden residents serve on any Town Boards. She feels we are sorely underrepresented on the Town Boards. She read the community events into the minutes.

Public Comment on Business of the Board

Becky Pearson, 167 Walnut Street, found out how Montgomery gets around prevailing wage issues discussed at the last meeting. They hire contractors as employees and pay them directly. It may save money to do that so something to think about.

Manager Revella stated that it likely also would increase our workers comp rates.

Action Items

Village Manager Contract

Trustee Ramos made a motion to approve the Village Manager's contract. Seconded by Trustee Adams. All ayes. Motion carried.

Hearing Request – 38 Center Street

Manager Revella stated there is a pool on the property that is not in a healthy condition and would like to set a hearing for the next meeting.

Trustee Adams made a motion to set a hearing for 38 Center Street for Tuesday, June 21, 2016 at 6:30pm or as soon thereafter as the matter could be heard. Seconded by Trustee Sebring. All ayes. Motion carried.

Local Law #6 of 2016 – Modification of Fee Ordinance

Attorney Donovan stated that at year end we noticed a few bills from the Zoning and Planning Boards that didn't have escrows for those types of levies on the tax bill. This Local Law will allow that in order to collect those fees.

Trustee Adams made a motion to set a public hearing for Local Law #6 of 2016 – Modification of Fee Ordinance for Tuesday, June 21, 2016 at 6:30pm or as soon thereafter as the matter could be heard. Seconded by Trustee Mishk. All ayes. Motion carried.

DPW bond resolution

Trustee Ramos made a motion to give permission to the Village Manager and the Village Treasurer to get bond counsel and bond for funds for the DPW facility in an amount not to exceed \$999,500. Seconded by Trustee Leonard. All ayes. Motion carried.

Surplus Old Copier

Manager Revella explained this is the old copier that was previously in the office. Recreation & Parks Department had been trying to use it after we got a new copier in the office. Toshiba has advised us that it is not repairable at this point.

Trustee Mishk made a motion to surplus the Old Copier currently located at Wooster Memorial Grove Park. Seconded by Trustee Sebring. All ayes. Motion carried.

Maple Street Park

Manager Revella explained that the Millspaugh family would like to assist and volunteer time and possibly funds to this park and have some requests.

Mark Millspaugh explained that he and his family had a few meetings about Marcus "Mickey" Millspaugh's 90th birthday this month and how to commemorate that. One thought would be that the family is willing to make some improvements to the Maple Street Boat Launch understanding that there are bigger plans for the park down the line. He has some typical floating dock units which are fairly stable for fishing and boat launching he could put out and perhaps could donate a load of dirt or gravel as well. He would need some help to get the docks there and they would need to be removed in the winter months. There is a local scout troop looking to do a sign pavilion like the Village has at Olley Park with a bulletin board that has a water shed poster to inform the public of the Walkkill River and they could do the same thing here. They are looking for permission to have the Village take the dock sections and then consider naming the park in honor of Mickey. The Party is June 25th and looking to do a naming celebration at that point as well. Suggesting changing the name of the park to the Marcus "Mickey" Millspaugh Riverfront Park and Boat Launch if the Board is so inclined.

Trustee Ramos made a motion to accept the floating docks as a donation to the Maple Street Park. Seconded by Trustee Leonard. All ayes. Motion carried.

Trustee Ramos made a motion to rename the Maple Street Park the Marcus "Mickey" Millspaugh Riverfront Park and Boat Launch. Seconded by Trustee Mishk. All ayes. Motion carried.

Inter Municipal Agreement - Town of Montgomery

Manager Revella explained that this agreement with the Town was drafted by Attorney Donovan and is for the Building Inspectors. When one of them is out they would cover each other. This IMA would allow for that and cover both parties' accordingly insurance wise.

Trustee Sebring made a motion to approve the Inter Municipal Agreement with the Town of Montgomery for our Building Inspectors. Seconded by Trustee Adams. All ayes. Motion carried.

Public Comment

Anita Vandermark, 76 Highland Avenue, asked if the Village was concerned with the use of chemicals at the golf course near the wells on Lake Osiris Road. Also heard of an owner who purchased land close to our wells, which may be a concern as well.

Manager Revella stated the chemicals are not an issue and our wells are protected.

Payment of the Audited Bills

Trustee Sebring made a motion to pay the audited bills. Seconded by Trustee Adams. All ayes. Motion carried.

Correspondence

None.

Miscellaneous Comments from the Board of Trustees

Trustee Leonard commented that the Thruway Sporting goods event was very impressive. Hope they do it again next year, Olley Park was a perfect place for it.

Trustee Ramos agreed with Ed, they did a great job. Blu Mango Fundraiser for the Summer Youth Employment Program was great.

Trustee Sebring attended another Solar training. We can get NY Solar to have a class here and we pick the venue and training topics. Would be wise we consider one or more of these items and maybe even invite the Town, as well as Maybrook, and Montgomery to participate as well.

Trustee Adams Harvest Fest is October 1st, 30th year of the event and Angry Orchard is happy to participate which is great. We need to narrow down what they will actually do whether it is PR and merchandise only, or if they can have a tasting, or if they can sell for consumption. If consumption, a special reprieve to the open container law must be given by the Village Board. She would like to have this up for discussion at the next meeting.

Mayor Rumbold thanked the Parks and Recreation Department for Olley Park as it looked beautiful for the event. Police awards was wonderful and they appreciated our efforts on their behalf. Memorial Day ceremony was wonderful. Will try to take care of the flags next year the person who normally does it was on leave. Thanks to IWS for taking care of the e-waste at Olley Park. She commented it would be nice to get a hold of what could be done about businesses with their window displays when they are vacant.

Manager Revella added that we received a donation in the amount of \$5,000 from the Buddhist Temple which they gave to us at the appreciation dinner we attended.

Adjournment

Trustee Mishk moved to adjourn. Seconded by Trustee Ramos. All ayes. Meeting adjourned.

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Motions & Resolutions**

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