



Village of Walden Recreation and Parks
One Municipal Square
Walden, NY 12586

Telephone (845) 778-2177 x1524
Fax (845) 778-2170
Email: recreation@villageofwalden.org



Please Print

Application for Facility/Park use

Group Name: _____ Today's Date: _____
(If applicable)

Representative / Applicant: _____ Driver's License I.D. # _____

Address: _____ Phone # _____

Check by name:

Wooster Grove Park _____ James Olley Park _____ Bradley Park _____ Wooster Grove Gym _____
Wooster Grove Band Stand _____ Scout Cabin _____

Any storage or building request that corresponds with park: (write in) _____

Any other Village Park: (write in) _____

Event Date(s): _____ Time _____ to _____

Describe use: _____ (use addition sheet if needed)

The undersigned will be responsible for the above facility, will assume full accountability for damage incurred to Village of Walden property, equipment, and will insure that the facility will be left in a clean and orderly condition.

Insurance Requirements must be provided at the time of the application:

Individuals must provide proof of homeowners or renters liability insurance in a limit not less than \$500,000.00.

Large events, businesses or corporations, the undersigned will be responsible to provide a One Million Dollar liability insurance certificate naming the Village of Walden as additional insured.

The Village of Walden reserves the right, as a condition to granting this application to require additional responsible persons in addition to the applying organization. Previous experience has shown that the supervision of one (1) adult is necessary for every ten (10) non-adults present. **This is a REVOCABLE PERMIT and subject to change, if necessary.**

NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES unless waiver is granted by Village of Walden Board of Trustees prior to event. Proper insurance required prior to approval being granted for alcohol waiver (same as Large Events above). Manager signature for waiver _____.

This event is **NOT EXEMPT** from the Village of Walden's park rules and Village codes, including but not limited to:

- NO SMOKING • NO UNAUTHORIZED VEHICLES • DO NOT LITTER •
- CURB YOUR DOG • PARK IN DESIGNATED PARKING AREAS ONLY •

Fee Schedule: For first 4 hours

**All fees due
at time of
application**

James W. Olley Community Park
Pavilion: \$75
w/ bathrooms: \$100
\$25 per hour there after

Wooster Grove Memorial Park: \$50
w/ bathrooms: \$75
\$25 per hour there after

Wooster Grove Band Stand: \$50
w/ bathrooms: \$75
\$25 per hour there after

Wooster Grove Gym: \$50 per hour

Bradley Park Pavilion: \$75
w/ bathrooms: \$100
\$25 per hour there after

Scout Cabin: To be determined

I understand and agree to all conditions listed above.

Applicant Signature _____ Date _____

Recreation Coordinator Approval _____ Date _____

Village Manager Approval _____ Date _____

For Office Use ONLY:

Total Amount Due: _____

Paid: Cash _____ Check _____

Insurance requirements met _____

Approved _____ Denied _____

**A copy of this
signed
application
serves as your
permit**