

**Board of Trustees of the Village of Walden**  
**Regular Meeting**  
**Tuesday, May 5, 2020, 6:30P.M.**  
**One Municipal Square**  
**The Agenda**

The May 5, 2020 Village Board meeting will be conducted in accordance with the applicable Executive Orders heretofore issued by New York State Governor Andrew Cuomo suspending certain provisions of the New York State Open Meetings Law. Accordingly, physical attendance by the public at the meeting will not be permitted. The public may view the meeting live by logging in to the Village's Facebook page at <https://www.facebook.com/villageofwalden>

Public comment will be accepted at the meeting when permitted through the Facebook Livestream. Written comments will be accepted for a period of ten (10) days following the meeting. Written comments may be submitted by email at [mkraus@villageofwalden.org](mailto:mkraus@villageofwalden.org) or by regular mail to 1 Municipal Square, Walden, NY 12586.

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Presentation – MS4
4. Approval of Minutes – April 21, 2020
5. Business of the Board of Trustees
  - A. CDBG Set Public Hearing
  - B. Adopt 2020-2021 Village Budget
  - C. Street Lights - LED
  - D. Banner Request
  - E. Liaison Positions
6. Payment of the Audited Bills
7. Correspondence
8. Miscellaneous Comments from the Board of Trustees
9. Executive Session – Personal History of a Particular Person
10. Adjournment

<b>MCC form for period ending March 9,</b>	2	0	2	0
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SPDES ID

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**● This report is being submitted on behalf of an individual MS4.**

Name of MS4

[illegible]

☐ **This report is being submitted on behalf of a Single Entity**

Name of Single Entity

[illegible]

☐ This is a joint report being submitted on behalf of a coalition.

Name of Coalition

[illegible][illegible][illegible]

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**MS4 Annual Report Cover Page**

MCC form for period ending March 9, 2 0 2 0

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID

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MCC form for period ending March 9,	2	0	2	0
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Name of MS4

## VILLAGE OF WALDEN

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N	Y	R	2	0	A	2	9	8
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Each MS4 must submit an MCC form.

## Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

[illegible]

## **MS4 Municipal Compliance Certification(MCC) Form**

<b>MCC form for period ending March 9,</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>
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Name of MS4 | VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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## **Section 2 - Contact Information**

### Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☒ Principal Executive Officer/Chief Elected Official
- ☐ Duly Authorized Representative
- ☐ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

First Name	MI	Last Name
S U S A N		R U M B O L D

[illegible]

Address																											
O	N	E		M	U	N	I	C	I	P	A	L		S	Q	U	A	R	E								

City															State		Zip									
W	A	L	D	E	N										N	Y	1	2	5	8	6	-				

[illegible]

Phone ( 8 4 5 ) 7 7 8 - 2 1 7 7 County O R A N G E

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 0

Name of MS4 VILLAGE OF WALDEN

SPDES ID

N Y R 2 0 A 2 9 8

**Section 2 - Contact Information****Important Instructions - Please Read**Contact information must be provided for each of the following positions as indicated below:

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- ☐ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

First Name															MI		Last Name																	
J	O	H	N														R	E	V	E	L	L	A											
Title																																		
V	I	L	L	A	G	E		M	A	N	A	G	E	R																				
Address																																		
O	N	E		M	U	N	I	C	I	P	A	L		S	Q	U	A	R	E															
City															State		Zip																	
W	A	L	D	E	N																													
eMail																																		
M	A	N	A	G	E	R	@	V	I	L	L	A	G	E	O	F	W	A	L	D	E	N	.	O	R	G								
Phone															County																			
(	8	4	5	)	7	7	8	-	2	1	7	7																						

**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 0

Name of MS4 VILLAGE OF WALDEN

SPDES ID

N Y R 2 0 A 2 9 8

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☐ Duly Authorized Representative  
☒ Local Stormwater Public Contact  
☒ Stormwater Management Program (SWMP) Coordinator  
☐ Report Preparer

First Name

D E A N

MI

Last Name

S T I C K L E S

Title

B U I L D I N G I N S P E C T O R

Address

3 3 S C O F I E L D S T R E E T

City

W A L D E N

State

N Y

Zip

1 2 5 8 6 -

eMail

B U I L D I N G I N S P E C T O R @ V I L L A G E O F W A L D E N

Phone

( 8 4 5 ) 7 7 8 - 2 1 7 7

County

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**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 2 0

Name of MS4 VILLAGE OF WALDEN

SPDES ID

N Y R 2 0 A 2 9 8

**Section 2 - Contact Information**

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☐ Duly Authorized Representative  
☐ Local Stormwater Public Contact  
☐ Stormwater Management Program (SWMP) Coordinator  
☒ Report Preparer

First Name

J O H N

MI

Last Name

Q U E E N A N

Title

V I L L A G E E N G I N E E R / L A N C A N D T U L L Y

Address

P . O . B O X 6 8 7

City

G O S H E N

State

N Y

Zip

1 0 9 2 4 -

eMail

J Q @ L A N C T U L L Y . C O M

Phone

( 8 4 5 ) 2 9 4 - 3 7 0 0

County

O R A N G E



**MS4 Municipal Compliance Certification (MCC) Form**

MCC form for period ending March 9, 2 0 2 0

Name of MS4 VILLAGE OF WALDEN

SPDES ID

N Y R 2 0 A 2 9 8

**Section 3 - Partner Information**

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

☐ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

O R A N G E C O U N T Y W A T E R A U T H O R I T Y

Partner/Coalition Name (con't.)

SPDES Partner ID - If applicable

N Y R 2 0

Address

P . O . B O X 1 1 8

City

G O S H E N

State

N Y

Zip

1 0 9 2 4 -

eMail

N / A

Phone

( 8 4 5 ) 6 1 5 - 3 8 6 8

Legally Binding Agreement in accordance  
with GP-0-08-002 Part IV.G.?

☐ Yes ☒ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

☒ MM1 E D U C A T I O N P R O G R A M S

☐ MM2

☐ MM3

☐ MM4

☐ MM5

☐ MM6

Additional tasks/responsibilities

- ☐ Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

## **MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9,	2	0	2	0
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Name of MS4 VILLAGE OF WALDEN

SPDES ID

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## **Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

MI

Last Name

[illegible]

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R	E	V	E	L	L	A								
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Title (Clearly print title of individual signing report)

[illegible]

Signature

\_\_\_\_\_

Date \_\_\_\_\_

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Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator  
Division of Water  
4th Floor  
625 Broadway  
Albany, New York 12233-3505

## MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9, 2020**

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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## Water Quality Trends

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4  
☐ On behalf of a coalition

How many MS4s are contributed to this report?

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1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One. ☐ Yes

☐ Yes    ☒ No

If Yes, choose one of the following

- ☐ Report(s) attached to the annual report
- ☐ Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

# MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9, 2 0 2 0**

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition	VILLAGE OF WALDEN
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SPDES ID

N	Y	R	2	0	A	2	9	8
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### **Minimum Control Measure 1. Public Education and Outreach**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

## 1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- ☐ Construction Sites
  - ☒ General Stormwater Management Information
  - ☐ Household Hazardous Waste Disposal
  - ☐ Illicit Discharge Detection and Elimination
  - ☐ Infrastructure Maintenance
  - ☐ Smart Growth
  - ☐ Storm Drain Marking
  - ☐ Green Infrastructure/Better Site Design/Low Impact Development
  - ☐ Other:
  - ☐ Pesticide and Fertilizer Application
  - ☐ Pet Waste Management
  - ☒ Recycling
  - ☐ Riparian Corridor Protection/Restoration
  - ☐ Trash Management
  - ☐ Vehicle Washing
  - ☒ Water Conservation
  - ☐ Wetland Protection
  - ☐ None

[illegible]

**2. Specific audiences targeted during this reporting period:**

- ☐ Public Employees    ☐ Contractors  
☐ Residential        ☐ Developers  
☐ Businesses           ☒ General Public  
☐ Restaurants        ☐ Industries  
☒ Other:                ☐ Agricultural

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### MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9,**

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

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**3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:**

☐ Construction Site Operators Trained

# Trained

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☐ Direct Mailings

# Mailings

--	--	--	--	--

☒ Kiosks or Other Displays

# Locations

				2
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☐ List-Serves

# In List

--	--	--	--	--

☐ Mailing List

# In List

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☐ Newspaper Ads or Articles

# Days Run

--	--	--	--	--

☐ Public Events/Presentations

# Attendees

--	--	--	--	--

☒ School Program

# Attendees

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☐ TV Spot/Program

# Days Run

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☒ Printed Materials:

Total # Distributed

			1	0
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Locations (e.g. libraries, town offices, kiosks)

V	I	L	L	A	G	E		H	A	L	L								
B	U	I	L	D	I	N	G		D	E	P	A	R	T	M	E	N	T	
P	U	B	L	I	C			I	N	F	O		B	O	A	R	D		

☐ Other:

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☐ Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL


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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

VILLAGE OF GOSHEN

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3. Web Page con't.: Provide specific web addresses - not home page.

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URL

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Public participation at Village Board and Village Planning Board meetings

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Record is kept of all stormwater related comments at public meetings.

**C. How many times was this observation measured or evaluated in this reporting period?**

			0
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

☒ Yes ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Comments on stormwater management should continue to be recorded and monitored at all public board meetings.





If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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**Please provide specific address(es) where notice(s) can be accessed - not home page.**

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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## URL

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2020

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition VILLAGE OF WALDEN

SPDES ID

N Y R 2 0 A 2 9 8

**3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?**

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

☒ MS4/Coalition Office

☒ Annual Report ☒ SWMP Plan ☒ Comments

Department

V I L L A G E C L E R K ' S O F F I C E

Address

O N E M U N I C I P A L S Q U A R E

City

W A L D E N

Zip

N Y 1 2 5 8 6 -

Phone

( ) -

☐ Library

☐ Annual Report ☐ SWMP Plan ☐ Comments

Address

City

Zip

-

Phone

( ) -

☒ Other

☐ Annual Report ☒ SWMP Plan ☐ Comments

Address

3 3 S C O F I E L D S T R E E T

City

W A L D E N

Zip

N Y 1 2 5 8 6 -

Phone

( ) -

☒ Web Page URL:

☐ Annual Report ☐ SWMP Plan ☐ Comments

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D E A R T M E N T S / P U B L I C - W O R K S

Please provide specific address of page where report can be accessed - not home page.

☒ eMail

☐ Comments

I N F O @ V I L L A G E O F W A L D E N . O R G

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**4.a. If this report was made available on the internet, what date was it posted?**

Leave blank if this report was not posted on the internet.

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**4.b. For how many days was/will this report be posted?**

3	6	5
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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

**5.a. Was an Annual Report public meeting held in this reporting period?**

☒ Yes ☐ No

If Yes, what was the date of the meeting?

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0	4
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2	0	2	0
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If No, is one planned?

☐ Yes ☐ No

**5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?**

☐ Yes ☒ No

If No, is one planned for each?

☐ Yes ☒ No

**6. Were comments received during this reporting period?**

☐ Yes ☒ No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

VILLAGE OF WALDEN
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SPDES ID

N	Y	R	2	0	A	2	9	8
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**7. Evaluating Progress Toward Measurable Goals MCM 2**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Attendance and comments recorded at Village Planning Board meetings.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Comments, questions and suggestions on individual SWPPPs and the Village's Annual Report or practices are documented, evaluated by the Village Engineer and incorporated into plans where appropriate. No rise in attendance at meetings were recorded this period.

**C. How many times was this observation measured or evaluated in this reporting period?**

		1	2
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

The Village will continue to monitor attendance and comments at public meetings.

2	0	2	0
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1	1	8
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V	I	L	L	A	G	E		B	I	-	A	N	N	U	A	L		I	N	S	P	.		P	R	O	G	R	A	M
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[illegible]

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 2020

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**3.b. What types of illicit discharges have been found during this reporting period?**

- ☐ Broken Lines From Sanitary Sewer
- ☐ Cross Connections
- ☐ Failing Septic Systems
- ☐ Floor Drains Connected To Storm Sewers
- ☐ Illegal Dumping
- ☐ Other:
- ☐ Industrial Connections
- ☐ Inflow/Infiltration
- ☐ Pump Station Failure
- ☐ Sanitary Sewer Overflows
- ☐ Straight Pipe Sewer Discharges
- ☒ None

[illegible]

4. How many illicit discharges/potential illegal connections have been detected during this reporting period?

		0
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**5. How many illicit discharges have been confirmed during this reporting period?**

		0
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6. How many illicit discharges/illegal connections have been eliminated during this reporting period?

		0
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**7. Has the storm sewershed mapping been completed in this reporting period?**

☒ Yes      ☐ No

If No, approximately what percent was completed in this reporting period?

1	0	0	%
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**8. Is the above information available in GIS?**

☐ Yes    ☒ No

**Is this information available on the web?**

☐ Yes    ☒ No

If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

URL

[illegible]

URL

[illegible]

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

VILLAGE OF WALDEN

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**Please provide specific address of page where map(s) can be accessed - not home page**

[illegible][illegible][illegible][illegible][illegible]

- ☒ Yes    ☐ No

- ☒ Yes    ☐ No    ☐ NT

- |  |   |   |   |
|--|---|---|---|
|  | 2 | 5 | % |
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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**12. Evaluating Progress Toward Measurable Goals MCM 3**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Dry weather reconnaissance of all stormwater outfalls and continue to implement illicit discharge program.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Village Building Inspector requires correction of any illicit discharges identified. None were identified this period.

**C. How many times was this observation measured or evaluated in this reporting period?**

			2
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

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**Minimum Control Measures 4 and 5.**  
**Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4  
☐ On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

- 1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? ☒ Yes ☐ No
- 1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? ☒ Yes ☐ No ☐ NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

☐ 09/2004 ☒ 03/2006 ☐ NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? ☒ Yes ☐ No
3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period? 

		2
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? ☒ Yes ☐ No ☐ NT
- If Yes, how many public comments were received during this reporting period? 

		0
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5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? ☐ Yes ☒ No

**6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:**

<input checked="" type="radio"/> Notices of Violation	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input checked="" type="radio"/> Stop Work Orders	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input checked="" type="radio"/> Criminal Actions	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input type="radio"/> Termination of Contracts	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input checked="" type="radio"/> No Authority
<input checked="" type="radio"/> Administrative Fines	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input checked="" type="radio"/> Civil Penalties	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input checked="" type="radio"/> Administrative Orders	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	<input type="radio"/> No Authority
				0				
<input checked="" type="radio"/> Enforcement Actions or Sanctions	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>0</td></tr></table>					0	
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<input type="radio"/> Other	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**Minimum Control Measure 4. Construction Site Stormwater Runoff Control**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 

		0
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2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 

		1
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3. What percent of active construction sites were inspected during this reporting period? ☒ NT 

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 %

4. What percent of active construction sites were inspected more than once? ☒ NT 

--	--	--

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? ☒ Yes ☐ No ☐ NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? ☒ Yes ☐ No ☐ NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? ☐ Yes ☐ No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

V	I	L	L	A	G	E		B	U	I	L	D	I	N	G		D	E	P	A	R	T	M	E	N	T				
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SPDES ID

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**6. con't.:**

Submit additional pages as needed.

**● MS4/Coalition Office**

Department

V	I	L	L	A	G	E		B	U	I	L	D	I	N	G		D	E	P	A	R	T	M	E	N	T				
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City

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Zip

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Phone

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**○ Library**

Address

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City

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Zip

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Phone

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**○ Other**

Address

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City

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Zip

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Phone

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**○ Web Page URL(s):** Please provide specific address where SWPPPs can be accessed - not home page.

URL

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**7. Evaluating Progress Toward Measurable Goals MCM 4**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

SWPPPs reviewed by Village Engineer as part of Planning Board review. Village Engineer and Building Inspector conduct weekly inspections of active construction sites.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Reports are prepared after each weekly inspection and are on file with the Village.

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes   ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes   ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

SWPPP reviews and inspection of active construction sites will continue

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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**Minimum Control Measure 5. Post-Construction Stormwater Management**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

**1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?**

	# Inventoried	# Inspections	# Times Maintained									
<input type="radio"/> Alternative Practices	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>			
<input checked="" type="radio"/> Filter Systems	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td>2</td></tr></table>			2	<table><tr><td></td><td></td><td>2</td></tr></table>			2
		2										
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<input type="radio"/> Infiltration Basins	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>			
<input checked="" type="radio"/> Open Channels	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td>1</td></tr></table>			1	<table><tr><td></td><td></td><td>1</td></tr></table>			1
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<input checked="" type="radio"/> Ponds	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td>3</td></tr></table>			3	<table><tr><td></td><td></td><td>3</td></tr></table>			3
		3										
		3										
<input type="radio"/> Wetlands	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Other	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td></td><td></td><td></td></tr></table>			

**2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance?**

☐ Yes ☒ No

**3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?**

- ☐ Building Codes     ☒ Municipal Comprehensive Plans  
☐ Overlay Districts     ☐ Open Space Preservation Program  
☐ Zoning     ☐ Local Law or Ordinance  
☐ None     ☒ Land Use Regulation/Zoning  
☐ Watershed Plans     ☐ Other Comprehensive Plan

☒ Other:

P	L	A	N	N	I	N	G		B	O	A	R	D		R	E	V	I	E	W		P	R	O	C	E	S	S	
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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

☐ Yes ☒ No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

☐ Yes ☒ No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

☐ Yes ☒ No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		0
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5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

	7	5
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 %



**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

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**6. Evaluating Progress Toward Measurable Goals MCM 5**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Regular maintenace of stormwater facilities

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Maintenance of all stormwater facilities and conveyance system are being conducted on a regular basis. No issues were reported this period.

**C. How many times was this observation measured or evaluated in this reporting period?**

			6
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Continue inspections and maintenance

## MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
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### Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

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- 1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.**

Self-Assessment  
Operation/Activity/Facility  
performed within the past 3

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>years?</u>	
Street Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Bridge Maintenance.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Winter Road Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Salt Storage.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Solid Waste Management.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
New Municipal Construction and Land Disturbance..	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Right of Way Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Marine Operations.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Hydrologic Habitat Modification.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Parks and Open Space.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Municipal Building.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Stormwater System Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Other.....	<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No

## MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9,**

2	0	2	0
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

VILLAGE OF WALDEN
-------------------

SPDES ID

N	Y	R	2	0	A	2	9	8
---	---	---	---	---	---	---	---	---

### 2. Provide the following information about municipal operations good housekeeping programs:

- ☒ Parking Lots Swept (Number of acres X Number of times swept)

# Acres 

			2
--	--	--	---
- ☒ Streets Swept (Number of miles X Number of times swept)

# Miles 

		4	8
--	--	---	---
- ☒ Catch Basins Inspected and Cleaned Where Necessary

# 

	1	5	3
--	---	---	---
- ☒ Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary

# 

			6
--	--	--	---
- ☐ Phosphorus Applied In Chemical Fertilizer

# Lbs. 

--	--	--	--	--
- ☐ Nitrogen Applied In Chemical Fertilizer

# Lbs. 

--	--	--	--	--
- ☐ Pesticide/Herbicide Applied  
(Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

# Acres 

				.	
--	--	--	--	---	--

### 3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

			3
--	--	--	---

### 4. What was the date of the last training?

0	9
---	---

 / 

2	0
---	---

 / 

2	0	1	9
---	---	---	---

### 5. How many municipal employees have been trained in this reporting period?

		3
--	--	---

### 6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

	1	0
--	---	---

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	2	0
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Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
---	---	---	---	---	---	---	---	---

**7. Evaluating Progress Toward Measurable Goals MCM 6**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Cleaning of catch basins and stormwater pipe

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Catch basins and storm sewer piping are cleaned and repaired where necessary.

**C. How many times was this observation measured or evaluated in this reporting period?**

	1	5	0
--	---	---	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

☒ Yes ☐ No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

☒ Yes ☐ No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

The Village will continue regular inspections and maintenance of catch basins and storm sewer piping.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

VILLAGE OF WALDEN
-------------------

SPDES ID

N	Y	R	2	0	A	2	9	8
---	---	---	---	---	---	---	---	---

**Additional Watershed Improvement Strategy Best Management Practices**

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
<b>NYC EOH Watershed</b>	-	-	-
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
<b>Onondaga Lake Watershed</b>	-	-	-
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
<b>Greenwood Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>Oyster Bay</b>	-	-	-
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
<b>Peconic Estuary</b>	-	-	-
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
<b>Oscawana Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>LI 27 Embayments</b>	-	-	-
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?

☐ Yes ☐ No ☒ N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?

☐ Yes ☐ No ☒ N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

--	--	--

 %

Estimate what percentage was mapped in this reporting period.

--	--	--

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

VILLAGE OF WALDEN
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SPDES ID

N	Y	R	2	0	A	2	9	8
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? ☐ Yes ☐ No ☒ N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period? 

--	--	--

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? ☐ Yes ☐ No ☒ N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? ☐ Yes ☐ No ☒ N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? ☐ Yes ☐ No ☒ N/A

7b. How many projects have been sited in this reporting period? 

--	--	--

7c. What percent of the projects included in 7b have been completed in this reporting period? 

--	--	--

 %

7d. What percent of projects planned in previous years have been completed? 

--	--	--

 %

☐ No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? ☐ Yes ☐ No ☒ N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? ☐ Yes ☐ No ☒ N/A

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

VILLAGE OF WALDEN

SPDES ID

N	Y	R	2	0	A	2	9	8
---	---	---	---	---	---	---	---	---

9. Has your MS4/Coalition developed and implemented a program of native planting?

☐ Yes ☐ No ☒ N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

☐ Yes ☐ No ☒ N/A

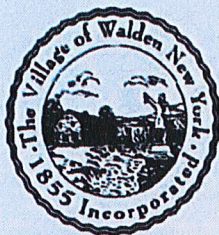
11. Does your MS4/Coalition have a pet waste bag program?

☐ Yes ☐ No ☒ N/A

12. Does your MS4/Coalition have a program to manage goose populations?

☐ Yes ☐ No ☒ N/A





## Village of Walden

1 Municipal Square Walden, NY 12586

845-778-2177 phone; 845-778-2170 fax

[www.villageofwalden.org](http://www.villageofwalden.org)

### Temporary Signs, Banners, Announcements, or Notices Approval Request Form

Date submitted: 4-27-20

Group or Organization Name: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Contact Person: Jennifer C. Muehlen

Contact Person Phone number: (845) 636-0987

Date signs would be put up: 5/1/20

Date signs would be removed: 5/31/20

Location (s) you would like to put signs (please be very specific):

11 Walnut Street, Walden

I would like to hang the banner  
on the porch

Building Inspectors Approval Date: [Signature] 4/28/20

Police Department Approval Date: [Signature] April 28, 2020

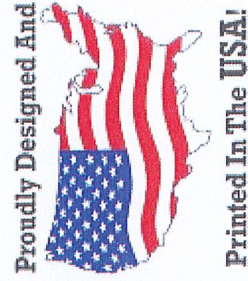
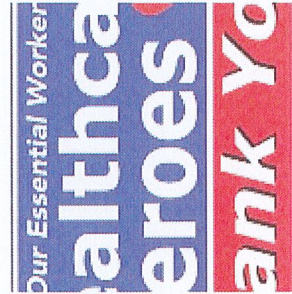
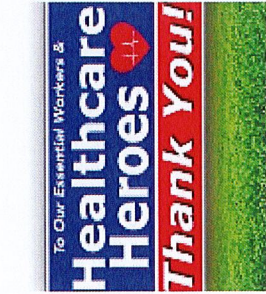
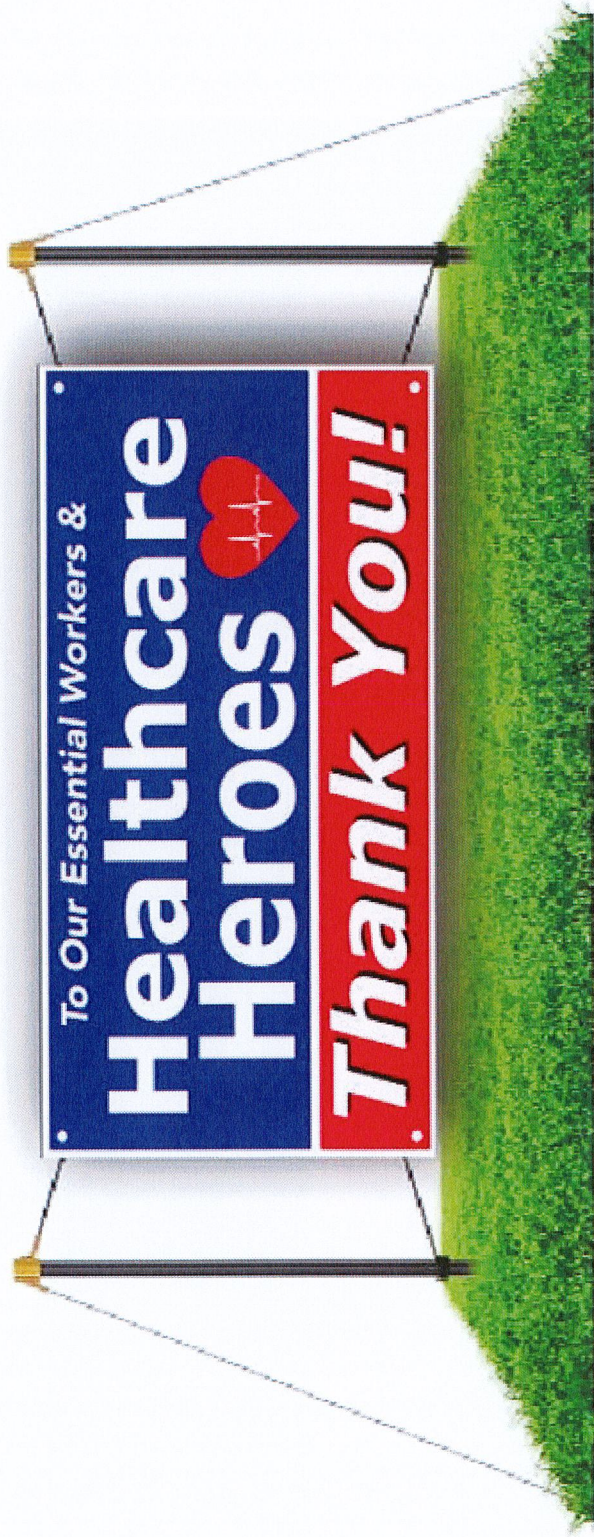
Village Board Approval Date: \_\_\_\_\_

Village Board Comments: \_\_\_\_\_

### All applications MUST be submitted 30 days prior to event.

NOTE: Village Board meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of every month except for the months of March, August, and November. Please have your application submitted at least 10 days prior to the meeting, along with the proposed sign, banner, announcement or notice to be displayed. Incomplete applications will be held to the next regular Village Board Meeting.





2x4



## Marisa Kraus

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**From:** John Revella <manager@villageofwalden.org> on behalf of John Revella  
**Sent:** Thursday, April 30, 2020 11:54 AM  
**To:** Marisa Kraus  
**Subject:** FW: Liaisons

---

**From:** Faith Moore [mailto:[faithmoore@villageofwalden.org](mailto:faithmoore@villageofwalden.org)]  
**Sent:** Monday, April 27, 2020 6:32 PM  
**To:** Brian Sebring <[trustee2@villageofwalden.org](mailto:trustee2@villageofwalden.org)>; Dan Svarczkopf <[dsvarczkopf@villageofwalden.org](mailto:dsvarczkopf@villageofwalden.org)>; John Ramos <[trustee1@villageofwalden.org](mailto:trustee1@villageofwalden.org)>; Larry Kraus <[trusteelarrykraus@villageofwalden.org](mailto:trusteelarrykraus@villageofwalden.org)>; Lynn Thompson <[trusteelthompson@villageofwalden.org](mailto:trusteelthompson@villageofwalden.org)>; Susan Rumbold <[mayor@villageofwalden.org](mailto:mayor@villageofwalden.org)>; John Revella <[manager@villageofwalden.org](mailto:manager@villageofwalden.org)>  
**Cc:** David A. Donovan <[David.Donovan@dddllplaw.com](mailto:David.Donovan@dddllplaw.com)>  
**Subject:** Liaisons

Clarification - the email I sent at 2:45 had an old email subject line. I am so sorry! This email was supposed to just be a share of what was in my notes about liaisons - I am so sorry for any confusion :)

This is what I had from my notes regarding Liaisons - Please remember to not replay all but feel free to message me privately if you'd like to discuss :)

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The idea talked about in the committee that was formed last year was to transition Liaison positions away from siloing it to departments in the Village with direct contact to Department Heads into broader community areas. Obviously the areas listed in each one are suggestions not to all be tackled at once. It was discussed the control of Department Heads should be maintained solely by the Village Manager, they are his employees. As a board we do receive bi-weekly updates in our packets, report outs from each department would be coming from the Manager during his report. If a Department head has an issue with the Village Manager the board is the next step - they can come to whichever of us they are more comfortable with to bring to the board but keeps us neutral until.

Economic Growth and Development - Village Businesses, Orange County Chamber, Town of Montgomery Chamber of Commerce

Community Services - Community Events, Community Council, Sunshine Society, Rotary Club, School events, Historical Society, parks/recreation

Financial Oversight- Welcome Packet, Policy & Procedure overview, NYCOM trainings, other training coordination

Emergency Services - Safety of buildings, Fire Department, Ambulance, Police services

Board Relations - Town Of Montgomery Board, Zoning Board, Planning Board, OC  
Legislation, School Board, Library Board

Environmental - Watershed, Climate Smart, energy related

Housing Task Force - Abandoned properties, landlord registry, fire & safety, comprehensive  
Planning

Page No: 1

P.O. Type: All														
Range: First to Last														
Format: Detail without Line Item Notes First Enc Date Range: First to 05/31/20 Exempt: Y														
Include Non-Budgeted: Y														
* Means Prior Year Line														
Vendor # Name														
PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
YORK0010 AFLAC NEW YORK														
19-02287	04/29/20	Insurance for April			3,259.10	T -0020-500-000	G	INSURANCE..	R	04/29/20	04/29/20		456753	
Vendor Total:					3,259.10									
AIRFL005 AIR-FLO MANUFACTURING														
19-01782	01/17/20	single bar chain and adjuster			2,158.31	A -1640-413-000-00	E	EQU MAINT	R	01/17/20	05/04/20		102333	
Vendor Total:					2,158.31									
ALPHA005 ALPHA TECH, INC.														
19-02297	04/30/20													
1	4-9-2020	weekly Maintenance			112.50	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36833	
2	4-13-2020	Connect Cloned SSD			75.00	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36857	
3	4-16-2020	County Cannot SYNC			112.50	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36857	
4	4/16/2020	IMPACT DATA SHARE			37.50	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36857	
5	4/17/2020	RM AS 3 DATA SHARE			150.00	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36856	
6	4/18/2020	RM AS 3 DATA SHARE			75.00	A -3122-470-000-00	E	CONSULTING FEES	R	04/30/20	04/30/20		36856	
					562.50									
Vendor Total:					562.50									
ASTAR005 ASTAR HEATING AND AIR														
19-02251	04/20/20	return of street opening permi			1,500.00	T -0031-000-000	G	STREET OPENING DEPOSITS	R	04/20/20	05/04/20		042020	
Vendor Total:					1,500.00									
METER005 BADGER METER														
19-02295	04/30/20	April 2020			615.33	F -8310-468-000-00	E	MONTHLY METER MAINT FEES	R	04/30/20	04/30/20		80052326	

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
METER005 BADGER METER	19-02295 04/30/20 April 2020	2 April 2020	Continued								
			722.34	G	-8110-468-000-00	E MONTHLY METER MAINT FEES	R	04/30/20	04/30/20	80052326	N
			1,337.67								
			Vendor Total:								
			1,337.67								
HARRI010 BMO HARRIS	19-02271 03/31/20 Garbage - 3/1/20-3/31/20	1 Garbage - 3/1/20-3/31/20	37,605.00	A	-8160-497-000-00	E SERVICE CONTRACTS	R	03/31/20	03/31/20	MARCH 2020	N
			Vendor Total:								
			37,605.00								
BURKE005 BURKE, MIELE, & GOLDEN, LLP	19-02273 04/29/20 Professional Services Rendered	1 Professional Services Rendered	420.00	A	-1420-490-000-00	E MISCELLANEOUS	R	04/29/20	04/29/20	27009	N
			Vendor Total:								
			420.00								
CHENE005 C H ENERGY GROUP, INC.	19-02263 04/27/20 electric 8648-0260-00-8	1 electric	1,306.34	F	-8320-471-000-00	E ELECTRICITY & NATURAL GAS EXPENSES	R	04/27/20	04/27/20		N
			Vendor Total:								
			1,306.34								
CHAMB005 CHAMBERS TRACTOR SUPPLY	19-02284 04/29/20 Parts	1 Parts	6.30	A	-1640-411-REC-00	E CENT GARAGE.AUTOMOTIVE MAINT.REC DEPT	R	04/29/20	04/29/20	IA40420A	N
		2 Parts	52.00	A	-1640-411-REC-00	E CENT GARAGE.AUTOMOTIVE MAINT.REC DEPT	R	04/29/20	04/29/20	IA40493	N
		3 Parts	37.65	A	-1640-411-REC-00	E CENT GARAGE.AUTOMOTIVE MAINT.REC DEPT	R	04/29/20	04/29/20	IA40420	N
			95.95								
			Vendor Total:								
			95.95								
CSEAE005 CSEA EMPLOYEE BENEFIT FUND	19-02289 04/29/20 Dental & Vision for May	1 Dental & Vision for May	3,339.93	A	-9089-800-000-00	E OTR EMPLOYEE BENEFITS..	R	04/29/20	04/29/20	440	N
		2 Dental & Vision for May	307.56	F	-9089-800-000-00	E OTR EMPLOYEE BENEFITS..	R	04/29/20	04/29/20	440	N

Page No: 3

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
CSEAE005 CSEA EMPLOYEE BENEFIT FUND	Continued							
19-02289 04/29/20 Dental & Vision for May	Continued							
3 Dental & Vision for May	307.56 G -9089-800-000-00	E OTR EMPLOYEE BENEFITS..	R	04/29/20	04/29/20		440	
4 Dental & Vision for May	205.04 L -9089-800-000-00	E OTR EMPLOYEE BENEFITS..	R	04/29/20	04/29/20		440	
5 Dental & Vision for May	2,191.21 T -0020-100-000	G DENTAL INSURANCE..	R	04/29/20	04/29/20		440	
6 Dental & Vision for May	258.57 T -0020-200-000	G VISION INSURANCE..	R	04/29/20	04/29/20		440	
	<u>6,609.87</u>							
Vendor Total:	6,609.87							
DANSS005 DAN'S SMALL ENGINE REPAIR, LLC								
19-02262 04/27/20 bobcat blades								
1 bobcat blades	98.00 A -1640-411-REC-00	E CENT GARAGE ,AUTOMOTIVE MAINT.REC DEPT	R	04/27/20	04/27/20		N	
Vendor Total:	98.00							
SUPPL005 DEVITT'S SUPPLY, INC.								
19-02264 04/27/20 peat moss								
1 peat moss	48.00 A -8170-410-000-00	E MATERIALS & SUPPLIES	R	04/27/20	04/27/20		N	
Vendor Total:	48.00							
SHAFE005 EDWARD H. SHAFER								
19-02276 04/29/20 Lost Time 5/1/20-5/14/20								
1 Lost Time 5/1/20-5/14/20	800.00 A -9040-850-000-00	E WORKERS COMPENSATION - VILLAGE PAY..	R	04/29/20	04/29/20		0900128630	N
Vendor Total:	800.00							
ENTE005 EN-TECH CORP								
19-02292 04/29/20 SEWER LINING CDBG PROJECT								
1 SEWER LINING CDBG PROJECT	70,751.73 H -8197-200-140-07	E SEWER, EQU & CAP.EQU. SEWER LINING -CDBG	R	04/29/20	04/29/20		B-18-UC-36-0105	N
Vendor Total:	70,751.73							
FEDER010 FEDERAL BLOCK CORP.								
19-02291 04/29/20 160 Catch Basin Stretcher								
1 catch Basin Stretcher	339.20 A -8140-410-000-00	E MATERIALS & SUPPLIES	R	04/29/20	04/29/20		726468	N
2 Concrete Brick	453.60 A -8140-410-000-00	E MATERIALS & SUPPLIES	R	04/29/20	04/29/20		726468	N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
FEDER010 FEDERAL BLOCK CORP.	19-02291 04/29/20 160 Catch Basin Stretcher	3 Wood Pallets	Continued continued	50.00 842.80	A -8140-410-000-00	E MATERIALS & SUPPLIES	R	04/29/20 04/29/20		726468	N
	Vendor Total:			842.80							
FUSTI005 FUSTON GRAPHIX INC.	19-01995 03/03/20 Initial Issue T/Necks Galeno	1 Initial Issue T/Necks Galeno		96.00	A -3120-435-000-00	E UNIFORMS	R	03/03/20 04/29/20		703704	N
	Vendor Total:			96.00							
GPI00005 GPI	19-02270 04/27/20 consultation	1 consultation		1,905.75	H -5197-200-139-00	E HWY, EQU & CAP..ULSTER AVENUE SIDEWALKS	R	04/27/20 04/27/20		11-2537074	N
	Vendor Total:			1,905.75							
BATTE005 INTERSTATE BATTERIES	19-02282 04/29/20 Parts	1 Parts		110.95	A -1640-411-REC-00	E CENT GARAGE.AUTOMOTIVE MAINT.REC DEPT	R	04/29/20 04/29/20		52110339	N
	Vendor Total:			110.95							
JEMEN005 JEM ENTERPRISES	19-02243 04/20/20 tubing	1 tubing		42.87	G -8120-410-000-00	E MATERIALS & SUPPLIES	R	04/20/20 05/04/20		00027203	N
	Vendor Total:			42.87							
LENN005 KENNETH LENNON	19-02275 04/29/20 Lost Time 4/18/20-5/1/20	1 Lost Time 4/18/20-5/1/20		667.04	A -9040-850-000-00	E WORKERS COMPENSATION - VILLAGE PAY..	R	04/29/20 04/29/20		0900128631	N
	Vendor Total:			667.04							

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
LANC0005 LANC & TULLY, P C											
19-02256 04/27/20											
	1	200 capital plan 206027		208.00	A -1440-490-000-00	E MISCELLANEOUS	R	04/27/20	04/27/20	146395	N
	2	nys dot chips 206025		468.00	A -1440-490-000-00	E MISCELLANEOUS	R	04/27/20	04/27/20	146393	N
	3	water dept 094402		988.00	F -8310-489-000-00	E ENGINEERING	R	04/27/20	04/27/20	146382	N
	4	sewer dept 094403		1,038.00	G -8110-489-000-00	E ENGINEERING	R	04/27/20	04/27/20	146383	N
	5	ms4 094405		180.00	A -1440-490-000-00	E MISCELLANEOUS	R	04/27/20	04/27/20	146384	N
	6	ulster ave betterment 904406		2,600.00	H -5197-200-139-00	E HWY, EQU & CAP..ULSTER AVENUE SIDEWALKS	R	04/27/20	04/27/20	146385	N
	7	pine street ps grant 154947		286.00	CD-8684-400-000-00	E CONTRACTUAL EXPENSES	R	04/27/20	04/27/20	146386	N
	8	2017 cdbg 174989		620.00	CD-8684-400-000-00	E CONTRACTUAL EXPENSES	R	04/27/20	04/27/20	146387	N
	9	2019 cdbg 186001		1,532.00	CD-8684-400-000-00	E CONTRACTUAL EXPENSES	R	04/27/20	04/27/20	146389	N
	10	2020 cdbg application 206026		260.00	CD-8684-400-000-00	E CONTRACTUAL EXPENSES	R	04/27/20	04/27/20	146394	N
	11	maple st waterfrnt park 174992		415.00	CD-8684-400-000-00	E CONTRACTUAL EXPENSES	R	04/27/20	04/27/20	146394	N
	12	walkill bank pb 196018		312.00	T -0085-400-000	G ENGINEERING/LEGAL MISC..	R	04/27/20	04/27/20	146391	N
	13	american lumber pb 196021		52.00	T -0085-400-000	G ENGINEERING/LEGAL MISC..	R	04/27/20	04/27/20	146392	N
				8,959.00							
		Vendor Total:		8,959.00							
LOREN005 LORENZO GREEN											
19-02281 04/29/20 Tennis Refund											
	1	Tennis Refund		33.00	A -2087-000-TEN	R REC DEPT INCOME.TENNIS	R	04/29/20	04/29/20	4/28/2020	N
		Vendor Total:		33.00							
LOTUS005 LOTUS CLEANING											
19-02242 04/20/20 cleaning											
	3			512.00	L -7410-448-000-00	E CLEANING SUPPLIES	R	05/04/20	05/04/20	04012020	N
				2,268.00	A -1620-440-000-00	E BLDG MAINT					
				2,780.00							
		Vendor Total:		2,780.00							
LOVEL005 LOVELL SAFETY MANAGEMENT											
19-02245 04/20/20 policy											
	5			930.74	A -9040-800-000-00	E WORKERS COMPENSATION..	R	05/04/20	05/04/20	1011207	N
				118.52	F -9040-800-000-00	E WORKERS COMPENSATION..					
				91.38	G -9040-800-000-00	E WORKERS COMPENSATION..					







Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
OFFIC005 OFFICE OF THE STATE COMPT.	19-02250 04/20/20 court fees for feb	1 court fees for feb		4,209.00	A -2610-000-000	R FINES AND FOREFEITED BAIL	R	04/20/20 05/04/20		334511020200201	N
	Vendor Total:			4,209.00							
PROME005 ProMedica1, LLC	19-02269 04/27/20 medical claim	1 medical claim david kurtz		128.05	A -9040-850-000-00	E WORKERS COMPENSATION - VILLAGE PAY..	R	04/27/20 04/27/20		1122241	N
	Vendor Total:			128.05							
GREEN005 RALPH GREEN	19-02274 04/29/20 Lost Time 5/1/20-5/14/20	1 Lost Time 5/1/20-5/14/20		270.00	A -9040-850-000-00	E WORKERS COMPENSATION - VILLAGE PAY..	R	04/29/20 04/29/20		0900128632	N
	Vendor Total:			270.00							
SAFEC005 SAFECO ALARM SYSTEMS INC	19-02244 04/20/20 attic heat	1 attic heat		219.50	A -1620-440-000-00	E BLDG MAINT	R	04/20/20 05/04/20		03019652	N
	Vendor Total:			219.50							
SCOTT005 SCOTT'S CORNERS PAINT &	19-02248 04/20/20 psatic spray bottle for saniti	1 psatic spray bottle for saniti		1.99	A -1640-490-000-00	E MISCELLANEOUS	R	04/20/20 05/04/20		A423506	N
	19-02249 04/20/20 hose repair & garbage can	1 hose repair & garbage can		14.56	A -1640-490-000-00	E MISCELLANEOUS	R	04/20/20 05/04/20		A423326	N
	Vendor Total:			16.55							
SNAP005 SNAP-ON INDUSTRIAL	19-02253 04/24/20 tool box	1 tool box		1,761.64	G -8120-441-MEC-00	E SMALL MECHANICS TOOLS	R	04/24/20 04/24/20			N
	2 tool box			1,761.64	F -8340-441-MEC-00	E TRANSMISSION AND DISTRIBUTION.SMALL/HAND	R	04/24/20 04/24/20			N

Page No: 9

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk Enc Date Date	First Rcvd Date Date	Chk/Void Date	Invoice
SNAPO005 SNAP-ON INDUSTRIAL	19-02253 04/24/20 tool box	3 tool box	Continued						
			1,761.66	A -1640-411-REC-00	E CENT GARAGE.AUTOMOTIVE MAINT.REC DEPT	R	04/24/20	04/24/20	N
			5,284.94						
			Vendor Total:	5,284.94					
SUMMI005 SUMMIT HANDLING SYSTEMS INC	19-02283 04/29/20 oil Filter & Fuel Filter	1 oil Filter & Fuel Filter	88.69	A -1640-413-000-00	E EQU MAINT	R	04/29/20	04/29/20	PSI-303982 N
			Vendor Total:	88.69					
ACCOU005 THE HARTFORD-PRIORITY ACCOUNTS	19-02288 04/29/20 Monthly Premium 5/31/20	5	252.00	A -9045-800-000-00	E LIFE INSURANCE..	R	05/04/20	05/04/20	104904200867 N
			21.60	F -9045-800-000-00	E LIFE INSURANCE..				
			21.60	G -9045-800-000-00	E LIFE INSURANCE..				
			21.60	L -9045-800-000-00	E EMPLOYEE BENEFITS LIFE INSURANCE..				
			316.80						
			Vendor Total:	316.80					
THRUW005 THRUWAY HARDWARE & HOME CENTR.	19-02257 04/27/20 weed wacker, saw chins, oil	1 weed wacker, saw chins, oil	805.95	A -8560-410-000-00	E MATERIALS & SUPPLIES	R	04/27/20	04/27/20	N
			167.96	A -1620-440-000-00	E BLDG MAINT	R	04/27/20	04/27/20	N
			83.98	A -1620-440-000-00	E BLDG MAINT	R	04/27/20	05/04/20	013275 N
			Vendor Total:	1,057.89					

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099	Excl
TIFC0005 TIFCO INDUSTRIES	19-02260 04/27/20 gloves	1 gloves- fema		179.50	A -5110-410-000-00	E MATERIALS & SUPPLIES	R	04/27/20	04/27/20			71544671		N
	Vendor Total:			179.50										
TIMEN005 TIME WARNER CABLE	19-02268 04/27/20 cable	1 cable		109.99	A -7020-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/27/20	04/27/20			0028375041220		N
19-02286 04/29/20 Monthly Internet Service														
1 Monthly Internet Service				10.00	A -1230-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/29/20	04/29/20			0092991041920		N
2 Monthly Internet Service				30.00	A -1325-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/29/20	04/29/20			0092991041920		N
3 Monthly Internet Service				10.00	A -1410-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/29/20	04/29/20			0092991041920		N
4 Monthly Internet Service				20.00	A -1110-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/29/20	04/29/20			0092991041920		N
5 Monthly Internet Service				129.99	A -3122-408-000-00	E TELEPHONE/INTERNET EXPENSES	R	04/29/20	04/29/20			0092991041920		N
				199.99										
	Vendor Total:			309.98										
RECOR005 TIMES HERALD RECORD	19-02265 04/27/20 newspaper	1 newspaper		73.08	A -1410-407-000-00	E ADVERTISING	R	04/27/20	04/27/20			0000900758		N
19-02266 04/27/20 newspaper		1 newspaper		74.12	A -1410-407-000-00	E ADVERTISING	R	04/27/20	04/27/20			0000900764		N
	Vendor Total:			147.20										
TOSH010 TOSHIBA FINANCIAL SERVICES	19-02280 04/29/20 4/15/2020-5/15/2020	1 4/15/2020-5/15/2020		426.05	A -1620-466-000-00	E LEASES	R	04/29/20	05/04/20			412544835		N
	Vendor Total:			426.05										
VERIZ005 VERIZON WIRELESS	19-02267 04/27/20	1 942056176-00001		25.02	A -3122-409-000-00	E CELL PHONE EXPENSE	R	04/27/20	04/27/20			9852670586		N

Page No: 11

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
													Excl
VERIZON WIRELESS													
19-02293 04/29/20 Cell & Mobil Card Charges													
1 Mobil Card Charges													
2 Cell Phone Charges													
Continued													
280.07 A -3122-409-000-00 E CELL PHONE EXPENSE R 04/29/20 04/29/20 9852887897 N													
375.40 A -3122-409-000-00 E CELL PHONE EXPENSE R 04/29/20 04/29/20 9852887897 N													
655.47													
19-02294 04/29/20 Monthly Charges 3/20-4/15/20													
1 F. PERNA IPAD													
2 F. PERNA IPAD													
3 J. REVELLA													
4 M. BLISS													
5 D. STICKLES													
6 A. ROMEO													
7 F. PERNA													
8 F. PERNA													
9 K. KYLE													
10 R. NELSON													
11 K. KYLE IPAD													
12 C. ROONEY													
13 PARKS WIFI													
30.01 F -8310-409-000-00 E WATER ADMINISTRATION,CELL PHONE & AIR CA R 04/29/20 04/29/20 9852646641 N													
10.00 A -5110-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
52.88 A -1230-409-000-00 E CELL PHONE EXPENSE R 04/29/20 04/29/20 9852646641 N													
52.88 A -7020-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
52.88 A -3620-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
52.88 A -7020-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
38.86 F -8310-409-000-00 E WATER ADMINISTRATION,CELL PHONE & AIR CA R 04/29/20 04/29/20 9852646641 N													
14.02 A -5110-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
52.88 F -8310-409-000-00 E WATER ADMINISTRATION,CELL PHONE & AIR CA R 04/29/20 04/29/20 9852646641 N													
52.88 F -8310-409-000-00 E WATER ADMINISTRATION,CELL PHONE & AIR CA R 04/29/20 04/29/20 9852646641 N													
40.01 F -8310-409-000-00 E WATER ADMINISTRATION,CELL PHONE & AIR CA R 04/29/20 04/29/20 9852646641 N													
52.88 A -7020-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
40.01 A -7020-409-000-00 E CELL PHONE & AIR CARD EXPENSE R 04/29/20 04/29/20 9852646641 N													
543.07													
Vendor Total: 1,223.56													
VRIEN005 VRI ENVIRONMENTAL SERVICES													
19-02285 04/29/20 Monthly Management - April													
1 Monthly Management - April													
5,731.12 G -8110-489-000-00 E ENGINEERING R 04/29/20 04/29/20 31460 N													
Vendor Total: 5,731.12													
WBWAS005 W.B. MASON COMPANY INC.													
19-02261 04/27/20 water jug													
1 water jug													
2 water jug													
19.96 A -3122-401-000-00 E OFFICE EXPENSE R 04/27/20 04/27/20 209756229 N													
19.96 A -3122-401-000-00 E OFFICE EXPENSE R 04/27/20 04/27/20 209756229 N													
39.92													
Vendor Total: 39.92													

Vendor # Name		Contract PO Type		Acct Type Description		Stat/Chk		First Rcvd		Chk/Void		1099
PO #	PO Date Description	Amount	Charge Account					Enc Date	Date	Date	Invoice	Excl
WECHS005 WECHSLER POOL & SUPPLY												
19-02246	04/20/20 bulk chlorine	115.54	F -8320-463-000-00	E	PURIFICATION CHEMICALS	R		04/20/20	05/04/20		3644700	N
	1 bulk chlorine											
19-02247	04/20/20 bulk chlorine	225.04	F -8320-463-000-00	E	PURIFICATION CHEMICALS	R		04/20/20	05/04/20		3644702	N
	1 bulk chlorine											
Vendor Total:		340.58										
Total Purchase Orders:		56	Total P.O. Line Items:	120	Total List Amount:	274,649.64	Total Void Amount:	0.00				

Totals by Year-Fund						
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total	
GENERAL	0-A	143,008.07	4,242.00	0.00	147,250.07	
SPECIAL GRANT	0-CD	3,113.00	0.00	0.00	3,113.00	
WATER	0-F	10,249.25	0.00	0.00	10,249.25	
SEWER	0-G	15,557.62	0.00	0.00	15,557.62	
LIBRARY	0-L	7,814.62	0.00	0.00	7,814.62	
TRUST & AGENCY	0-T	0.00	0.00	15,407.60	15,407.60	
	Year Total:	179,742.56	4,242.00	15,407.60	199,392.16	
CAPITAL PROJECTS	X-H	75,257.48	0.00	0.00	75,257.48	
Total of All Funds:		255,000.04	4,242.00	15,407.60	274,649.64	



Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL	A	143,008.07	4,242.00	0.00	147,250.07
SPECIAL GRANT	CD	3,113.00	0.00	0.00	3,113.00
WATER	F	10,249.25	0.00	0.00	10,249.25
SEWER	G	15,557.62	0.00	0.00	15,557.62
CAPITAL PROJECTS	H	75,257.48	0.00	0.00	75,257.48
LIBRARY	L	7,814.62	0.00	0.00	7,814.62
TRUST & AGENCY	T	0.00	0.00	15,407.60	15,407.60
Total of All Funds:		255,000.04	4,242.00	15,407.60	274,649.64

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL	0-A	143,008.07	0.00	0.00	0.00	143,008.07
SPECIAL GRANT	0-CD	3,113.00	0.00	0.00	0.00	3,113.00
WATER	0-F	10,249.25	0.00	0.00	0.00	10,249.25
SEWER	0-G	15,557.62	0.00	0.00	0.00	15,557.62
LIBRARY	0-L	7,814.62	0.00	0.00	0.00	7,814.62
Year Total:		179,742.56	0.00	0.00	0.00	179,742.56
CAPITAL PROJECTS	X-H	75,257.48	0.00	0.00	0.00	75,257.48
Total of All Funds:		255,000.04	0.00	0.00	0.00	255,000.04

**Village of Walden  
Board of Trustees Regular Meeting  
April 21, 2020**

Mayor Rumbold called the regular meeting of the Village of Walden Board of Trustees to order at 6:30pm.

On roll call the following were:

Present:	Mayor	Sue Rumbold
	Trustees	Faith Moore Brian Sebring John Ramos Larry Kraus Dan Svarczkopf Lynn E. Thompson

Absent:

Also Present:	John Revella, Village Manager Marisa Kraus, Village Clerk Kelly A. Kelly, Village Treasurer Dave Donovan, Village Attorney
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**Public Hearing – 2020-2021 Village Budget**

Deputy Mayor Moore made a motion to open the Public Hearing – 2020-2021 Village Budget. Seconded by Trustee Thompson. All ayes. Motion carried.

**Deputy Mayor Moore:** For clarification, we'll be keeping this open for 10 days to allow people to submit comments. Correct.

**Manager Revella:** That's correct.

**Attorney Donovan:** The budget needs to be adopted by May 1st, it will be a few days late for that. The public notice indicated that the comments on the budget will be accepted for 5 days.

**Manager Revella:** We gave you an update as of yesterday. You should have it.

**Mayor Rumbold:** What was the final number after everyone sharpened their pencils? Is that the document that you sent us?

**Manager Revella:** Yes, with the numbers that were approved by the board on all those items as well. As 4/20, there were some small shortages. We had also given estimates for the fund balances, the increases after this year as well. As of right now, in the A Fund, you would need \$35,422 in Fund Balance to balance and make the tax cap. \$4,779 in the Water Fund to balance and \$25,900 in Sewer Fund to balance.

**Mayor Rumbold:** You're suggesting we use Fund Balance for that?

**Manager Revella:** I would. There are 2 items that we'll likely discuss in executive session that may play a role in the A Fund, but that's the only fund that would be affected by that.

**Mayor Rumbold:** What's the total that has to come out of Fund Balance?

**Manager Revella:** A Fund \$35,422. Water Fund \$4,779. Sewer Fund \$25,900.

**Trustee Kraus:** You said we had to take out 80 grand, where is that?

**Manager Revella:** That was before we did the adjustments that we did after the last budget session. Reduced that down a lot.

**Trustee Kraus:** Where did you take it from you?

**Manager Revella:** It was approved from different areas. It's on this sheet that was emailed on Friday. Some adjustments in revenue and some adjustments in expenses.

**Trustee Kraus:** Estimated cost? General?

**Manager Revella:** That's capital.

**Trustee Kraus:** 39 grand. Where did you pull it from?

**Manager Revella:** 39, that's all from the A Fund. Then there was a small adjustment in health care since then. Which makes it \$35,422.

**Trustee Svarczkopf:** Just to answer that question, we're gonna pull that \$35 out of the General Fund.

**Manager Revella:** Fund Balance. That's the proposal right now, if you don't make any adjustments after executive session.

**Mayor Rumbold:** Are you confident in your sales tax revenue estimate?

**Manager Revella:** We took out a bunch from this current year and the next year as well. A portion.

**Mayor Rumbold:** What level of confidence do you have with that estimate? There are Board members that are concerned that you're being overly optimistic with these sales tax revenue numbers.

**Manager Revella:** I'm not sure where they would have pessimism from. The numbers are pretty straightforward. We took a 50% reduction on the current and future sales tax revenue, which is probably more than what we need to.

**Trustee Kraus:** Do we get any funds from the County and the State?

**Manager Revella:** We get lots of funds from both.

**Trustee Kraus:** With everything going on, how are you certain we're gonna get those funds this year and next year?

**Manager Revella:** I'm not. So, we reduced that. Sales tax we get from the county. Allocations that are already done are guaranteed funds. So, if there's other money that we would anticipate getting after next year, that would be a problem because they're not approved yet. They'd be approved during this year when all the hardships going on. What we are going to get this year was approved last year.

**Trustee Kraus:** The challenges that are going to come up now, because a lot of people aren't working, even with unemployment and income from the feds, however, that's going to end someday. Then who knows if they're gonna have the job. If businesses are going to reopen. We're going on uncharted waters here.

**Manager Revella:** Correct. But the Governor still wants us to put our budget in, regardless. No leeway and no time extensions.

**Trustee Kraus:** I understand that. But we have to look at that to. It's just a tough call.

**Mayor Rumbold:** And that's why you're guesstimating. That's why we're taking Fund Balance and we're applying it to try to make everything work. Everybody's in the same boat. We don't know what's going to happen but we still have to try to formulate a budget that keeps the Village running.

**Trustee Kraus:** I understand that 100 percent.

**Mayor Rumbold:** Once we approve this budget, no matter what the number is, the Manager has to make it work. So, if something happens within that budget year, then he's got to make the tough call about how to make that amount of money work. You can't change the tax rate. You can't change the amount of the budget. All you can do is move things around to make that number work. That's what he gets paid for. And if he's confident in the numbers that he has before him, then he's got to make it work.

**Trustee Kraus:** I understand that. Will this be under the tax cap?

**Manager Revella:** If we use the fund balance, we're under the tax cap.

**Trustee Svarczkopf:** I know last year we got off the fiscally stressed list. If we use the fund balance, will we continue to stay off?

**Manager Revella:** Absolutely. We're still gaining fund balance even using what we're talking about using, we're still increasing.

**Trustee Svarczkopf:** What if we lose an extra \$150k in sales tax and we have to take that out of the fund balance as well. Do you still think we would be not stressed?

**Manager Revella:** I would not take it all out of fund balance. We would have to make other cuts through the year to make it balanced. We could still use some and still be under.

**Deputy Mayor Moore:** Can you just verify what the fund balance is projected was to be for the public?

**Manager Revella:** We can post it as well. Projected fund balance at the end of this current budget year for General Fund is \$825,492. Water \$505,157. Sewer, \$401,740.

**Deputy Mayor Moore:** With taking these suggested amounts out of each fund, we are still adding to that to the fund balance.

**Manager Revella:** For the general fund. We will likely to the water and sewer, we just didn't project it out because we're ahead of the game on those.

**Deputy Mayor Moore:** In the 5 day period, any written comments, since it's just public hearing, we're not required to answer them. We're just required to receive them.

**Attorney Donovan:** That is correct.

**Trustee Svarczkopf:** Facebook Live has a delay. I just want to make sure that everyone was able to make a comment if they want to.

Deputy Mayor Moore made a motion to close the Public Hearing – 2020-2021 Village Budget. Seconded by Trustee Ramos. All ayes. Motion carried.

#### **Public Hearing – Local Law 2 of 2020 – Tax Levy Override**

Deputy Mayor Moore made a motion to open Public Hearing – Local Law 2 of 2020 Tax Levy Override. Seconded by Trustee Thompson. All ayes. Motion carried.

**Manager Revella:** We will not need it to pass it this year. You are more than welcome to discuss it. My recommendation would be not to pass it.

Deputy Mayor Moore made a motion to close Public Hearing – Local Law 2 of 2020 Tax Levy Override. Seconded by Trustee Kraus. All ayes. Motion carried.

#### **Approval of March 31, 2020 and April 7, 2020**

Deputy Mayor Moore made a motion to approve March 31, 2020 and April 7, 2020 Minutes. Seconded by Trustee Ramos. All ayes. Motion carried.

#### **Action Items**

##### **Resolution 19-19-20 – Budget Transfer**

**Manager Revella:** As we go through the year, there are different accounts that go up or down, depending on the needs of the Village to be adjusted. We've had several, will probably have 1 more before year end, but just to get things up to speed, most of these won't change again, but some of them might like adjustments in electricity for gas instead. Education instead of publications.

**Deputy Mayor Moore:** I'd like to just point out that we do itemize our budget much more than we're required to, which is the purpose for having to do these budget transfers on a regular basis. Thanks for keeping us in the loop and approving them.

Deputy Mayor Moore made a motion to approve Resolution 19-19-20 – Budget Transfer. Seconded

by Trustee Thompson. All ayes. Motion carried.

### **Memorial Day Parade Request**

**Manager Revella:** If they do have it, they should be able to social distance enough on the parade route. It's not too packed to be able to continue if they need to.

**Attorney Donovan:** Any concern that violates the executive order on non-essential gathering?

**Manager Revella:** This is after that date. I'm not sure, we'll see when that comes up if it's extended.

Deputy Mayor Moore made a motion to approve Memorial Day Parade Request contingent on Executive Order not being extended. Seconded by Trustee Sebring. 6 ayes. 1 abstention (Trustee Ramos). Motion carried.

### **Liaisonships**

**Trustee Thompson:** I asked if this could be placed on the agenda a while ago, but we didn't make our required cut off for getting things on the agenda. We visited this, we had discussion about this and it sort of fell by the wayside. I just think that perhaps it's time to revisit again and make a decision. I just still feel very strongly that we should redefine the roles of the liaison. I know there are a few other board members who were thinking about that. We had a committee. There were lots of notes and suggestions. Then it just did not get resolved one way or the other.

**Mayor Rumbold:** Do you want to revisit what your concerns are?

**Trustee Thompson:** My concerns are that I just am not really comfortable with people on the board getting so involved with the daily operations in the various departments in our Village. I thought the discussion was, we were going to try and do more of a community outreach so that people on the board were more in tune to the various activities and organizations and what their needs and wants were throughout the Village.

**Mayor Rumbold:** I'm not processing that as a liaison. So, instead of being liaison to departments, you want to be a liaison to the community?

**Trustee Thompson:** Yes. Does no one recall those conversations?

**Mayor Rumbold:** It's been a while, it's nice to get my memory refreshed.

**Deputy Mayor Moore:** I'm totally unprepared note wise to have this conversation tonight and I apologize for that, but I do have a lot of notes from when we talked about this last time, that if we're so willing to have this conversation, I will bring those notes to the next meeting.

**Manager Revella:** There were discussions for example, economic development, community groups, there were different ones that were listed there. The Town was another.

**Deputy Mayor Moore:** The idea behind it when we discussed it last was to get away from Board Members having an appearance of having control of Department Heads, with the Village Manager, who is essentially in charge of the Department Heads and Board Members taking a lead in other areas in the community. But I will pull those notes together and have it ready for the next meeting.

**Mayor Rumbold:** Can we make sure that Cheryl and Willie are included in this because they're the ones that are going to have to deal with this? I'd like to know their thoughts on it. Are the Elections in June?

**Manager Revella:** The Village Clerk had the meeting with the elections board, but they did not confirm a date.

**Mayor Rumbold:** Are there any provisions? Let's say it's June. There's not a lot of time for new Board Members to get up to speed. Usually they take office in April. They've got some time under their belts to deal with a new fiscal year. Did he make any provisions about that?

**Manager Revella:** No.

**Mayor Rumbold:** I don't think we can let them into executive session either because there hasn't been an election.

**Manager Revella:** Your executive session is your executive session. You are permitted to invite anyone you want into those. But I understand your concern.

**Trustee Thompson:** When all of us were first newly elected to the board, we had no input about any of this liaison stuff. We knew nothing about it. We were informed about what it was and what we could possibly do once we took office. I don't understand the concern for Willie and Cheryl, because that's never been a concern before.

**Mayor Rumbold:** Because this is extenuating circumstances. They would be in on this discussion or they would have been talked to about it. They would have known about it. I didn't have an opportunity to speak to them at all. You're going to make a decision about something that's going to impact 2 people after the fact. I've invited people to sit at the table and talk about a budget in the past. I just felt like it was a courtesy to 2 people that are going to have to jump in after an election and there's no downtime, so to speak.

**Manager Revella:** There's no issue with the sharing information with the 2 other people that are planning to be Trustee after the election.

**Deputy Mayor Moore:** If it's the pleasure of the board, while I gather my notes from stuff that we've talked about in the past, to reach out to the Board Members and kind of refresh memories and rehash conversations so that we can have a clear and precise conversation at the next board meeting.

**Mayor Rumbold:** I'd like to look back and see what I have.

**Deputy Mayor Moore:** Honestly, when I agreed to be the second to put this on the agenda, it was before a lot of this craziness that honestly, I forgot about it. That's why I was not prepared to speak about it tonight. The budget and everything else that was more of my concern. We'll be happy to get all that together and be more prepared to have a clear and concise conversation at the next board meeting.

#### **Payment of the Audited Bills**

Deputy Mayor Moore made a motion to pay the Audited Bills. Seconded by Trustee Kraus. All ayes. Motion carried.



## **Correspondence**

**Trustee Svarczkopf:** Received a couple e-mails about the budget.

**Trustee Kraus:** Couple of e-mails about the budget.

**Trustee Thompson:** E-mails about the budget. I also received a few messages about potential price gouging at our gas stations in the Village of Walden.

**Mayor Rumbold:** Did you tell them that there's information out there where they can report it?

**Trustee Thompson:** I did. I directed them to the Orange County Website where all those numbers are. I also spoke to John, who told me that it was getting looked into. Apparently the prices for gas in our Village are within the normal limits.

**Deputy Mayor Moore:** E-mails regarding correspondence on the budget. A few e-mails and conversations and questions regarding Bulk Pick-up.

**Trustee Ramos:** E-mails about the budget.

**Trustee Sebring:** Same thing as everybody else.

## **Miscellaneous Comments from the Board of Trustees**

**Trustee Svarczkopf:** Just hearing about Bulk Pick-up, I know a lot of people go around looking through stuff. I know that the virus can stay on surfaces for up to 5 days, I'm hearing. So, just be careful. Put gloves on.

**Deputy Mayor Moore:** I just want to say thank you to all of our Village Employees and our Department Heads for continuing to work through this and keeping the Village on track and mostly to all of our residents for sticking together and getting through these crazy times as we have.

**Trustee Ramos:** I would like to commend Valley Central School District for providing lunches for all the WES and all the students of Valley Central. They have constantly provided meals on an everyday basis. Now it's Monday, Wednesday and Thursday. Have the children engaged in their daily scholastic abilities by using their Chrome books. Teachers are engaging with the students. I know this is a trying time, but they're definitely doing a phenomenal job and I'd like to commend them. Thank you.

**Mayor Rumbold:** I've had a lot of compliments from members of the community about our personnel are still working. They're very helpful when the need arises. Thank you, to everybody for sticking to the schedule and coming into work and getting it done for the Village of Walden.

## **Executive Session - Personal history of a particular employee**

Deputy Mayor Moore made a motion to enter executive session to discuss personal history of a particular employee. Seconded by Trustee Kraus. All ayes.

## **Reconvene**

Deputy Mayor Moore made a motion to reconvene the regular meeting of the Board of Trustees. Seconded by Trustee Sebring. All ayes. Motion carried.

**Deputy Mayor Moore:** Are there any appointments that need to be made since the last re-org meeting that we would need to do prior to elections when we were able to do that?

**Manager Revella:** All of those have been extended by the same executive order.

**Attorney Donovan:** That's correct.

**Trustee Svarczkopf:** I'm not sure if anyone else has gotten comments, but a lot of people that I've seen have actually really enjoyed watching these meetings online. There were just 24 people watching live. I think most of the budget sessions were over 700 views. I think that it would be worth the discussion to consider when we do return, figuring something out on how to push the stuff out, because we've got a lot more engagement. If we even had 24 people at a board meeting, we would be thrilled with how much engagement that was. I think we need to really have a good discussion on that.

**Deputy Mayor Moore:** I agree. I think I did mention that in the last budget session that I would like to find \$20k dollars to be able to do that. That would include about \$7k worth of upgrades to technology in the building, which comes from the estimate that you and I talked about, Dan, Then an estimate that was sent to the Village Manager from Acquisitions Marketing regarding doing a live streaming of our meetings would be about \$21k that we would have to find to be able to do that. That's a conversation we can have whenever the board wants to have it.

**Manager Revella:** Just to make sure everyone got the capital projects lists for prioritization. I tried to go over those as well as I could with Department Heads. I could not get Queenan on today to talk about them. But I did go over them with Department Heads to try and prioritize as well as we could. Our same limits are the same as every year. \$500k for general fund, \$250k for water, \$250k for sewer. It really just depends on what Senator Skoufis comes back to us with for the Community Center as to what we can afford to do this year. I'll send out the prioritization list that we came up with to everyone so they can look at it. Anyone that has any different opinions, please let us know before we adopt the budget.

**Village of Walden Board of Trustees  
Regular Meeting  
April 21, 2020  
Motions & Resolutions**

**Public Hearing – 2020-2021 Village Budget**

Deputy Mayor Moore made a motion to open the Public Hearing – 2020-2021 Village Budget. Seconded by Trustee Thompson. All ayes. Motion carried.

Deputy Mayor Moore made a motion to close the Public Hearing – 2020-2021 Village Budget. Seconded by Trustee Ramos. All ayes. Motion carried.

**Public Hearing – Local Law 2 of 2020 – Tax Levy Override**

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**Resolution 19-19-20 – Budget Transfer**

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**Memorial Day Parade Request**

Deputy Mayor Moore made a motion to approve Memorial Day Parade Request contingent on Executive Order. Seconded by Trustee Sebring. 6 ayes. 1 abstention (Trustee Ramos). Motion carried.

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